

# **Guidelines for the Subsidization of Courses Taught in English to Exchange Students at National Chengchi University**

Approved by the office of International Cooperation Committee, March 9, 2011

Approved by the Academic Affairs Meeting, March 21, 2011

Approved by the office of International Cooperation Committee, May 30, 2012

Approved by the Academic Affairs Meeting, June 4, 2012

Approved by the office of International Cooperation Committee, July 29, 2013

Passed at an Academic Affairs Meeting on October 21, 2013

Approved by the office of International Cooperation Committee, May 22, 2015

Approved by the Academic Affairs Meeting on June 1, 2015

Article 1 "Guidelines on the National Chengchi University Subsidizing Courses Taught in English to Exchange Students" (hereafter referred to as the "Guidelines") have been established to further National Chengchi University (NCCU)'s efforts at globalization, attract students enrolled in the universities with which the University has signed an agreement to study at the University as exchange students, and demonstrate the University's developments in East Asian and world politics, economics, social sciences, and humanities.

Article 2 All full-time and part-time teachers and researchers at NCCU are eligible to apply for subsidies when they offer courses that meet the above criteria, with the exception of courses offered to students enrolled in in-service programs.

Article 3 All applications shall be submitted to the International Cooperation Committee for review after they are approved by the department (institute) by which the said courses are offered. The review shall be conducted with the following taken into account:

- A. Whether the courses being offered possess East Asian and international political, economic, and social development features.
- B. Academic level of the course, with priority given to undergraduate courses.
- C. The applicant's experience in teaching courses with English as the language of instruction.
- D. Whether the Applicant promises to allow a certain number of exchange students to take the course offered.
- E. Other.

In principle, a maximum of 15 courses shall be subsidized each semester. The maximum number of courses subsidized for an applicant will be 2. An applicant may not apply for other relevant NCCU subsidies if a course is being subsidized.

- Article 4 The amount of subsidies awarded shall be determined by the number of exchange students taking the course. (Exchange students from Mainland China, Hong Kong and Macau are excluded.) NT\$15,000 if 8 to 14 exchange students take the course. NT\$20,000 if 15 to 19 exchange students take the course. NT\$25,000 if 20 to 24 exchange students take the course. NT\$30,000 if more 25 or more exchange students take the course.
- Article 5 Applications for subsidies are accepted once a semester, with an announcement made in May and November of each year. Required application documents are listed below:
- A. Application form
  - B. Course outline
- Review results shall be announced at the end of June and December of the same year.
- Article 6 Applicants awarded subsidies shall cooperate with the Office of International Cooperation to conduct a student satisfaction survey at the end of each semester. The Office of International Cooperation is obligated to announce which courses have been awarded subsidies to all NCCU exchange students.
- Article 7 The subsidies shall be funded by the Top Universities Program or the university affairs fund.
- Article 8 The Guidelines shall take effect after they are approved at a meeting held by the International Cooperation Committee, the Academic Affairs Meeting, and the President of the University. The same procedure shall be followed upon their revision.