

National Chengchi University Admission Guidelines for International Students

- Articles 3 and 8 amended and approved at the 570th University Administration Meeting, March 7, 2001
- Articles 2 to 12 amended and approved at the 579th University Administration Meeting, October 9, 2002
- Article 5 amended and approved at the 580th University Administration Meeting, November 6, 2002
- Articles 11 and 12 amended and approved at the 581st University Administration Meeting, December 11, 2002
- Articles 3, 4, 6, and 12 amended and approved at the 582nd University Administration Meeting, March 12, 2003
 - Referenced by the Ministry of Education in Tai (I) Letter No. 0920050311, April 11th, 2003
- Article 11 amended and approved at the 591st University Administration Meeting, October 6, 2004
- Articles 5, 8, and 9 amended and approved at the 594th University Administration Meeting, March 6, 2005
 - Article 9 amended and approved at the 596th University Administration Meeting, May 11, 2005
- All articles amended and approved at the 597th University Administration Meeting, October 5, 2005
 - Referenced by the Ministry of Education in Tai Letter No. 0940153914, November 4, 2005
- Article 5 amended and approved at the 603rd University Administration Meeting, October 4, 2006
 - Referenced by the Ministry of Education in Tai Letter No. 0950159499, October 25, 2006
- Articles 5, 11, and 16 amended and approved at the 612th University Administration Meeting, March 5, 2008
 - Referenced by the Ministry of Education in Tai (I) Letter No. 0970047735, March 28th, 2008
- Articles 6 and 13 amended and approved at the 615th University Administration Meeting, October 1, 2008
 - Referenced by the Ministry of Education in Tai Letter No. 0970216223, October 29, 2008
- Articles 3, 5, 7, and 14 amended and approved at the 630th University Administration Meeting, March 2, 2011
 - Referenced by the Ministry of Education in Tai (II) Letter No. 1000076210, May 9, 2011
- Article 4 amended and approved at the 633rd University Administration Meeting, August 3, 2011
 - Referenced by the Ministry of Education in Tai (II) Letter No. 1000174447, September 28, 2011
- Article 8 amended and approved at the 640th University Administration Meeting, August 1, 2012
- All articles and regulation title reviewed at the 642nd University Administration Meeting on November 7, 2012; amended and approved at the 643rd University Administration Meeting, December 5, 2012
 - Article 5 amended and approved in the 644th University Administration Meeting, March 6, 2013
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1020060511, April 19, 2013
- Articles 3, 5, and 14 amended and approved at the 650th University Administration Meeting, December 4, 2013
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1030016463, February 6, 2014
- Articles 11 to 17 amended and approved at the 657th University Administration Meeting, March 4, 2015
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1040045487, April 14, 2015
- Articles 4, 5, and 11 to 17 amended and approved at the 661st University Administration Meeting, October 7, 2015
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1040160813, November 30, 2015
- Articles 4 amended and approved at the 666th University Administration Meeting, August 3, 2016
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1050128521, September 19, 2016
- Articles 4 amended and approved at the 669th University Administration Meeting, March 8, 2017
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1060047354, April 11, 2017
- Articles 3, 5, 7 and 11 amended and approved at the 672nd University Administration Meeting, October 11, 2017
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1060173194, November 30, 2017
- Articles 4 amended and approved at the 676th University Administration Meeting, August 1, 2018
 - Referenced by the Ministry of Education in Tai Jiao (V) Letter No. 1070148697, September 6, 2018

Article 1 These Admission Guidelines have been stipulated in accordance with Article 6 of the “Regulations for International Students Undertaking Studies in Taiwan,” as legislated by the Ministry of Education (MOE).

Article 2 A recruitment summary should be stipulated according to these Admission Guidelines to facilitate the National Chengchi University (NCCU) international student admission brochures. Student recruitment must be conducted openly and publicly. Recruiting departments, years of study, admission quotas, admission requirements, screening criteria, and other related regulations must be listed in detail in the recruitment summary.

Article 3 An individual of foreign nationality, who has never held Republic of China (R.O.C.) nationality and who does not hold an overseas Chinese student status at the time of application, is qualified to apply for admission under these guidelines.

An individual of foreign nationality who fulfills the following requirements and who has resided overseas continuously for the most recent six years is also qualified to apply for admission under these guidelines:

- I. An individual who has foreign and R.O.C. nationalities at the time of application but has never held household registration in Taiwan since birth.
- II. An individual who had R.O.C. nationality prior to application, but no longer does at the time of application, shall have renounced his/her R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight years before making his/her application.
- III. An individual described in the preceding 2 paragraphs must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have been admitted through placement permission by the University Entrance Committee for Overseas Chinese Students in the current academic year.

An Individual who possesses foreign nationality, who is a permanent resident of Hong Kong or Macau, and who has never held household registration in Taiwan since birth, may apply for admission according to these guidelines, if he/she has resided in Hong Kong, Macau, or other overseas countries for over six years continuously at the time of application.

An applicant who was a former citizen of Mainland China and who now holds foreign nationality, has never held household registration in Taiwan, and has resided overseas continuously for no less than six years at the time of application, is qualified to apply for admission under these guidelines.

The ending date for the six- and eight-year overseas residence periods as prescribed in the three preceding Paragraphs shall be calculated according to the starting date of each semester (February 1 or August 1).

The term “overseas” in Paragraphs II to IV refers to countries or regions outside Mainland China, Hong Kong, and Macau.

The term “reside overseas continuously” referred to in Paragraphs II to IV means that international students must have resided in Taiwan for no more than a total of 120 days per calendar year. If the starting and ending dates of the applicant’s period of continuous overseas residence do not

constitute one complete calendar year, their stay in Taiwan should not exceed 120 days within any given calendar year under consideration. Applicants who fulfill any one of the following conditions and who have documentary proof are exempt from these limitations; the periods during which applicants resided in Taiwan will not count towards their period of residence in Hong Kong, Macau, or overseas:

- I. Enrollment in overseas youth training courses organized by the Overseas Compatriot Affairs Council or technical training special courses accredited by the MOE.
- II. Enrollment at a Mandarin Chinese language center at a university or college where international student recruitment is approved by the MOE for a total duration of less than two years.
- III. Exchange students, whose total length of exchange study is less than two years.
- IV. Internships in Taiwan that have been approved by Central Government governing agencies for a total duration of less than two years.

According to the Education Cooperation Framework Agreement, a foreign national who was elected or recommended by a foreign government, organization, or school for study in Taiwan, and who has never held household registration records in Taiwan, is not subject to the limitations as prescribed in the above Paragraphs I and II, upon approval of the MOE.

An individual who held both foreign and R.O.C. nationalities, and who applied for the annulment of their R.O.C. nationality before February 1, 2011 amendment to these Regulations, shall be qualified to apply for admission as an international student in accordance with the previous set of regulations, and will not be subject to the limitation as prescribed in Paragraph 2.

Article 4 Newly admitted students, excluding those students who are enrolled in English-taught programs, are required either to pass Level 2 of the Test of Chinese as a Foreign Language (TOCFL) or to take and pass 4 semesters of NCCU Mandarin Special Courses (one course per semester) at their own expense before graduation in order to meet this requirement. Students enrolled in departments or graduate institutes which require a TOCFL level higher than level 2 need to satisfy the requirements outlined in the regulations of their individual departments or the graduate institutes before graduation.

Article 5 Applicants must submit the following documents and fees within the designated period:

- I. One application form for admission (with one 2-inch hatless passport photo attached).
- II. One photocopy of proof of nationality.
- III. Academic credentials:
 - (I) Academic credentials from Mainland China: “The Regulations Governing Accreditation of Institutes in Mainland China” shall apply.
 - (II) Academic credentials from Hong Kong or Macao: “Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao” shall apply.
 - (III) Academic credentials from other areas:
 1. Academic credentials earned at Taiwanese schools located overseas or Taiwanese schools in Mainland China shall be regarded as the same as those earned at domestic schools of equivalent levels.
 2. Academic credentials obtained from institutes outside of regions referred to in the preceding two Items shall be subject to the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.” However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.
- IV. Evidence that shows financial sustainability for study in Taiwan, or proof of a full scholarship provided by a government agency, university, college, or private organization.
- V. Other documentation required by NCCU and its departments, institutes, or programs.
- VI. Application fee.

When NCCU reviews international student applications, documents pertaining to Paragraphs III to V above that have not been verified by an overseas mission, or by institutes established or appointed by, or private agencies commissioned by, the Executive Yuan, NCCU may request document verification. If the said documents have been verified, NCCU may request examination of these documents.

An international student submitting forged, fabricated, or altered papers

for the purpose of an NCCU application shall be subject to enrollment cancellation; enrollment will be cancelled even if the student is already registered and enrolled, and no study certificate will be issued. If the said student has already graduated, NCCU will rescind the student's graduation qualifications and revoke the student's diploma.

An international student who has graduated from a school for international residents in Taiwan, or a bilingual division (program) affiliated with senior high school or a foreign curriculum program at a private senior high school, may submit his/her graduation credential and full academic transcripts to apply for admission, and is exempt from the limitations prescribed in Paragraph 1, Subparagraph 3 and Article 15, Paragraph 1.

An international student who has completed his/her bachelor's degree or a higher degree in Taiwan may apply for a master's program or a higher degree with graduation certification and complete academic transcripts issued by educational institutions in Taiwan according to Paragraph 1. The said student should also be exempt from the limitations prescribed in Paragraph 1, Subparagraph 3.

At the time of registration, new international students shall present proof of a medical and injury insurance policy which is valid for at least 6 months from their arrival date in Taiwan. Current students shall present documentary proof that they have joined Taiwan's National Health Insurance Plan.

The above mentioned documentary proof of insurance issued in foreign countries shall be verified by an overseas mission.

Article 6 Applicants should submit applications to the Office of International Cooperation at NCCU, according to the NCCU admission brochure within the designated period.

Article 7 In principle, the actual number of international students admitted to NCCU each year may not exceed 110% of the total number of ratified international student admissions for each academic year. The number of international student admissions shall be incorporated into the total admission quota and reported to MOE for ratification. If applying to recruit more than an additional ten percent of international students above the total admission quota for an academic year NCCU shall submit a report of the planned increment (including associated quality control

strategy and supportive measures) to the MOE for approval.

The above-mentioned number of admissions does not include international students without official student status.

Article 8 International student admission applications should first be reviewed by respective departments, institutes, or programs to determine eligibility, and then submitted to the Admissions Review Panel for review.

The above-mentioned Admissions Review Panel consists of executive officers including the Executive Vice President, Vice President of Academic Affairs, the Vice President of the Office of International Cooperation, the Deans of relevant colleges, and the Chairs of relevant departments, institutes, or programs. The panel shall be convened by the Executive Vice President of NCCU.

Article 9 In principle, applications for admission are reviewed once per year, with additional screening exams conducted when necessary.

Applicants who are found eligible through the Article 8 review process are ratified by the President; upon ratification, applicants will receive admission letters and be notified about enrollment. The list of admitted international students will immediately be submitted to the Ministry of Education Designated Foreign Student Information Management System for registration in order to facilitate the management of international student enrollments, transfers, leaves of absence, withdrawals, or changes or loss of student status.

Article 10 International students may not apply for enrollment in on-the-job postgraduate courses such as NCCU recurrent education programs or other courses offered exclusively in the evenings, on holidays, or weekends. However, international students who have already obtained permanent residency in Taiwan or who are enrolled in courses especially authorized for international student attendance by the MOE are exempt from these limitations.

Article 11 Fees that are to be paid by international students in Taiwan should be calculated according to the following:

I. Students admitted to educational institutions in Taiwan in accordance with an education cooperation agreement shall pay their tuition and other fees that are specified in the agreement.

II. The recipients of MOFA Taiwan Scholarships under the

recommendation of the designated overseas missions, or students with APRC (Taiwan Alien Permanent Residence Certificate), have the same tuition rate as local students.

III. The fee standard of an international student who does not qualify under the preceding 2 Subparagraphs may not be lower than the standard adopted by private schools at the same level.

Article 12 International students who report to register at NCCU before one-third of the first semester of the current academic year has elapsed shall be registered for the first semester. If it is already more than one-third of the way into the first semester, international students shall register for the next academic year. However, this restriction does not apply if the MOE has some provision that overrides it.

Article 13 International students who are authorized for admission and demonstrate high academic performance in their duration of study may receive a scholarships and subsidies, according to relevant International Student Scholarship regulations stipulated by NCCU and the MOE.

Article 14 After international students are enrolled, the Office of International Cooperation will be responsible for coordinating student guidance and communication. Students will receive assistance in finding home stay families and in learning the Chinese language and culture in order to enhance their understanding of Taiwan. Periodic events that provide foreign students with guidance or activities that promote campus internationalization and exchange between local and international students will be held.

Article 15 International students applying for schools in Taiwan in accordance with Article 3 shall be limited to one application only. Upon completion of their course of study at their respective schools in Taiwan, if international students choose to proceed to higher education (master's level or higher) in Taiwan, their applications for admission shall be handled in a manner identical to the admission procedures for local students.

International students who are dismissed from university/college after admission due to behavioral issues, poor academic performance, or a conviction under Criminal Law may thereafter not apply for admission under these guidelines. International students who violate these guidelines will have their admissions revoked and their student status rescinded.

These admission guidelines are applicable to international students who

apply for transfers. However, students who have been dismissed from their former universities or colleges due to behavioral issues, poor academic performance, or a conviction under Criminal Law may not apply for academic transfer according to these guidelines. After international students have been transferred and admitted, credit exemption may be processed according to the “NCCU Study Regulations” and the “NCCU Regulations for Credit Exemption.”

During their course of study in Taiwan, international students who have undertaken initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality will lose their international student status and shall be dismissed by NCCU.

After international students have graduated, if situations that may have resulted in withdrawal or dismissal from NCCU pertaining to Paragraphs II to IV above are proven upon investigation to have occurred during or before their enrollment, diplomas shall be duly revoked and their graduation qualifications rescinded.

Article 16 Colleges, departments, institutes, and programs may sign education cooperation agreements with foreign schools and recruit international exchange students, provided regular teaching routines are not affected; these guidelines are also applicable to the recruitment of international non-degree students. Non-degree students do not hold official student status and may remain enrolled for up to one year, with possible extensions of one additional year upon the approval of NCCU. Non-degree students may become official students upon passing the review process conducted according to these admission guidelines. Academic credits obtained during the period of non-degree-seeking enrollment will be recognized upon review by respective departments and programs.

Article 17 If international students discontinue their schooling or change or lose their student status at the school for any reason, the school must notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the Service Center of National Immigration Agency, and the Ministry of the Interior, and send copies of these notifications to MOE.

If international students violate the Employment Services Act and if the said violations have been found to be true upon investigation, NCCU shall intervene in accordance with relevant regulations.

Article 18 Any matters that are not addressed in these admission regulations shall be

governed by the “Regulations Regarding International Students Undertaking Studies in Taiwan” legislated by the MOE and other related NCCU policies.

Article 19 These guidelines were passed during an NCCU Administration Meeting and submitted to the MOE for authorization. They have been implemented with the approval of the President, and the same shall apply to all subsequent amendments.