

# National Chengchi University

## Application Guidelines for the ASEAN Scholarship

Approved on May 2, 2016 by the International Cooperation Committee  
Revision approved on November 8, 2018 by the International Cooperation Committee  
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Article 1. Objective: Southeast Asia has experienced rapid development in recent years, and it is a region with great potential. The Guidelines are established to increase students' international mobility and encourage students to participate in short-term exchanges in the 10 countries located in Southeast Asia.

Article 2. The budget per year is NT\$200,000. Each recipient shall receive NT\$20,000 per semester.

Article 3. Eligibility:

- I. The applicant shall be a student officially enrolled at National Chengchi University (On-the-job training students not included). ROC nationals and applicants who have household registration in the ROC (Taiwanese nationality) shall have application priority for the scholarship.
- II. Only students who are selected by the Office of International Cooperation (hereafter, "OIC") or their respective colleges or departments for an exchange program to one of the ten ASEAN countries (Indonesia, Malaysia, the Philippines, Thailand, Brunei Darussalam, Cambodia, Laos, Myanmar, Singapore, and Vietnam) may apply for the scholarship.
- III. The exchange period shall be a minimum of one semester (academic term), and a maximum of one year.
- IV. Students who have once received this scholarship while enrolled in NCCU degree programs may not apply.

Article 4. Application Documents:

- I. Application Form.
- II. The official certificate of admission from a foreign university and visa.
- III. Full transcript.
- IV. The applicant's ranking certificate (not required for graduate students).
- V. Other documents that may be beneficial.

Article 5. Implementation Schedule: Students traveling abroad in the first semester of each academic year shall submit the applications before July 31; students traveling abroad in the second semester of each academic year shall submit the applications before December 15.

Article 6. Students who are awarded with the scholarship shall perform the following obligations:

- I. In case of itinerary changes or cancellation, student should inform the OIC and get the approval for the changes or cancellation. Only one itinerary change is allowed. Should

the student fail to complete the study plan as scheduled, he or she should return the grant received.

- II. The overseas study period should be at least one semester (or academic term), and the student shall take and pass at least one course per semester (or academic term). Unless the situation is caused by force majeure, students who did not fulfill the above requirements are not eligible to receive the scholarship, and he or she should return the scholarship if it is already received.
- III. After returning from abroad, students should submit a photocopy of the overseas transcript and an overseas study report to the OIC within one month. The OIC may request students to participate in various meetings regarding the overseas studies.
- IV. Students studying abroad shall comply with laws of the respective country, laws of the ROC, as well as NCCU regulations, or they shall be punished in accordance with the relevant regulations and disqualified from receiving the scholarship.

Article 7. In case of any violations, NCCU shall pursue legal remedies for the return of the entire scholarship amount. The scholarship funds to be returned should be paid within 90 days of receiving notification.

Article 8. The Guidelines shall be implemented after the approval and promulgation of the International Cooperation Committee of the OIC of NCCU. The same procedure shall apply to any amendments made in the future.