

National Chengchi University

Application Guidelines for the ASEAN Scholarship

Approved on May 2, 2016 by the International Cooperation Committee
Revision approved on November 8, 2018 by the International Cooperation Committee

Article 1. Objective: Southeast Asia has experienced rapid development in recent years, and it is a region with great development potential. The Guidelines are established to promote students' international mobility and encourage students to participate in short-term exchanges in the 10 countries located in Southeast Asia.

Article 2. The budget per year is NT\$200,000. Each recipient shall receive NT\$20,000 per semester.

Article 3. Implementation Period: Three (3) years starting from the revised date of these Guidelines.

Article 4. Eligibility:

- I. The applicant shall be a student officially enrolled at National Chengchi University (On-job training students not included). ROC nationals and applicants who have a registered address in the ROC (Taiwanese nationality) shall have application priority for the scholarship.
- II. Only students who are selected by the Office of International Cooperation (hereafter, "OIC") or their respective colleges or departments for an exchange program to one of the ten ASEAN countries (Indonesia, Malaysia, the Philippines, Thailand, Brunei Darussalam, Cambodia, Laos, Myanmar, Singapore, and Vietnam) may apply for the scholarship.
The initial period of the project will prioritize students on exchange programs to Indonesia, Malaysia, Thailand, and Vietnam.
- III. The exchange period shall be at least one semester (academic term), up to one year.
- IV. Students who have once received this scholarship while enrolled in NCCU degree programs may not apply.

Article 5. Application Documents:

- I. Application Form.
- II. The official certificate of enrollment from a foreign university and visa.
- III. Full transcript.
- IV. The applicant's ranking certificate (not required for graduate students).
- V. Other documents that may be beneficial.

Article 6. Implementation Schedule: Students traveling abroad in the first semester of each academic year shall file the applications before July 31; students traveling abroad in the second semester of each academic year shall file the applications before December 15.

Article 7. Students who are awarded with the scholarship shall perform the following obligations:

- I. In case of itinerary changes or cancellation, student should inform the OIC and get the

approval of the changes or cancellation. Only one itinerary change is allowed. Should the student fails to complete the study plan as scheduled, he or she should return the extra grant received.

- II. The overseas study period should be at least one semester (or academic term), and the student shall take and pass at least one course per semester (or academic term). Unless the situation is caused by force majeure, students who did not fulfill the above requirements are not eligible to receive the scholarship, and he or she should return the scholarship if it is already received.
- III. After returned from abroad, students should submit a photocopy of the overseas transcript and an overseas study report to the OIC within one month. The OIC may request students to participate in various meetings regarding the overseas studies.
- IV. Students studying abroad shall comply with laws of the respective country, laws of the ROC, as well as NCCU regulations, or they shall be punishable in accordance with the relevant regulations and disqualified from receiving the scholarship.

Article 8. In case of any violations, NCCU shall pursue legal remedies for the return of the entire scholarship amount. The scholarship funds to be returned should be paid within 90 days of receiving notification.

Article 9. The Guidelines shall be implemented after the approval and promulgation of the International Cooperation Committee of the OIC of NCCU. The same procedure shall apply to any amendments made in the future.