



NCCU
OIC

**Course Selection Introduction For
Exchange Students
National Chengchi University**

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Course Selection - Phase I & II



Course Selection Info

Description

Phase I: Online Course Selection

You can select all courses
EXCEPT GENERAL and P.E COURSES

Phase II: Online Course Selection

For the course you didn't get on Phase I,
please choose it again on Phase II.
You can select **ALL courses**.

Phase I & II are open 24 hours after it opens.

Course registration result is by random selection, not by first-come-first-served.

Course selection result of Phase I & II

1. Please go to "My Course List" to see the courses you successfully got into.
2. The course you didn't get on Phase II will be automatically put in your waiting list.



Course Selection - Phase III & IV



Course Selection Info

Description

Phase III: Online Course Add/Drop

1. Please make sure you drop the classes you don't want to take.
2. Please delete the unwanted courses in your waiting list; otherwise, you still have the chance to get in.
3. System will be closed two hours every day at 17:00 for course vacancy fill-in.

Phase IV: Manual Add/drop
with Course Instructor's Approval

1. After the online add/drop, if you still have classes (in waiting list) you want to add or classes (in course list) you want to drop. Please download the request form from the system for instructor's approval signature.
2. To add: submit form to Course Dept. that open the course.
3. To drop: submit form to Registration Office
4. The max. course num. for adding is 5 for **undergraduate students**, 3 for **graduate students**.

Please confirm if all the courses you want to take are showing in your "Course List" in the system.

Course Withdrawal
(Download the withdrawal form online)

1. Only 1 course is allowed. There will be a letter "W" in your transcript for the course you withdraw.
2. Withdrawal **will not** affect your semester score average.



Frequently Asked Questions



1. Can I take courses across departments?

Yes, you can take courses across departments. In other words, you can take courses under the department you are not enrolled under in NCCU.

2. How many credits are suggested to take per semester?

The suggested total credits per semester are 12-18 credits, but since different courses have different loading, you can adjust it on their own.

3. What are the limitations for exchange students in choosing courses?

> IMBA courses (course code starts with 933) and On-Job Training Programs are not available to exchange students. IMBA and On-Job Training courses are exclusive to their students.

> Extended Minor Courses with credit fee will not be available to exchange students.

> The total credit per semester can not exceed 25 credits.

4. Are undergraduate students allowed to take graduate courses?

Undergraduate students are allowed to take graduate courses under the permission of the professor of that course. They can only add it during Phase IV by having the course add request form signed by the professor.



Frequently Asked Questions



5. Why am I blocked from choosing the courses on Phase I & II?

- > You might be an undergraduate student who want to choose a graduate course.
- > You might be blocked due to the course's pre-requisite requirement. For example, the pre-requisite for "Investment" is "Financial Management". Students need to study the pre-requisite courses before taking that course.
- > That course might be open only to certain department students (it is set up by the department that opens the course).

Nevertheless, you still have an opportunity to add it during Phase IV by having the course add request form signed by the professor.

6. Can I take P.E. courses (e.g. Basketball, Volleyball)?

Yes, you can only add it during Phase IV by having the course add request form signed by the professor. You are only allowed to take one P.E. course per semester.

Please note that because P.E. courses is a required course (criteria for graduation) for undergraduate degree students, they will have higher priority when choosing P.E. courses.



Frequently Asked Questions



7. Can I add many courses at the same class session to the selecting list on Phase I & II?

You can choose many courses at the same class session (e.g. Tuesday 09:00-12:00) to the selection list, but you will only get one in the end since the system will prevent you from having course time conflict.

Please [set your course priority](#) when selecting multiple courses at the same class session. For the course you want more, please put it at higher priority (i.e. with smaller number). For example, if priority 2, 5, 8 are all the course on Tuesday 09:00-12:00, if you did not get the course for priority 2, the system will still run the priority 5 for you. If you get the priority 5 course then, the system will not run the priority 8 for you.

Prioritize your courses / 決定志願序

Don't repeat in orders / 請勿重複

(You can click on any of the headings to rearrange, top-down or bottom-up order.)

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Cap	Identity	Priority	Select	
1	265940001	中小企業創業與管理 Small and Medium Enterprise Management Seminar	3.0	林月雲	三234 / wed234 / 大勇	正常	20	外院(非大四)	<input type="text" value="1"/>	<input type="checkbox"/>	
2	351792001	固定收益證券：分析與創新 Fixed Income Securities: Analytics and Derivatives	3.0	傅治美	二234 / tue234 / 研究 250303	正常	30	外院(非大四)	<input type="text" value="1"/>	<input type="checkbox"/>	
3	359860001	策略管理個案研討 Case Studies in Strategic Management	1.0	沈頌欽	三2 / wed2 / 商館 260914	時間異動於20/11/01 - 教室異動於20/11/01		50	外院(非大四)	<input type="text" value="1"/>	<input type="checkbox"/>
4	461914001	數位電視與新媒體 Digital TV and New Media	3.0	詳備註	三678 / wed678 / 大勇 210404	正常	20	本系非本班 (非大四)	<input type="text" value="1"/>	<input type="checkbox"/>	
5	461915001	國際傳播：跨文化觀點 International Communication: Cross-Cultural Perspectives	3.0	詳備註	四234 / thu234 / 大勇 210404	正常	20	本系非本班 (非大四)	<input type="text" value="1"/>	<input type="checkbox"/>	
6	461919001	策略傳播在科學議題上之應用 Strategic Communication and the Popularization of Emerging Technologies	3.0	龐琮仁	四567 / thu567 / 大勇 210404	正常	20	本系非本班 (非大四)	<input type="text" value="1"/>	<input type="checkbox"/>	
7	461927001	人際傳播 Human Communication	3.0	劉文英	三EFG / wedEFG / 大勇 210404	正常	8	本系非本班 (非大四)	<input type="text" value="1"/>	<input type="checkbox"/>	



Frequently Asked Questions



8. What is a course time conflict? Can I take courses back-to-back?

The system will prevent students from having course time conflict.

For example, you will not get both the course on Tuesday 14.00-17.00 and Tuesday 16:00-18:00, because there is a one-hour conflict time (16:00-17:00).

It is possible for students to get courses back-to-back. There is a 10 minutes break between each class session. Thus, students can take the course on 10:10-13:00 as the next course will start on 13:10-16.00.

A	06:10 - 07:00	5	14:10 - 15:00
B	07:10 - 08:00	6	15:10 - 16:00
1	08:10 - 09:00	7	16:10 - 17:00
2	09:10 - 10:00	8	17:10 - 18:00
3	10:10 - 11:00	E	18:10 - 19:00
4	11:10 - 12:00	F	19:10 - 20:00
C	12:10 - 13:00	G	20:10 - 21:00
D	13:00 - 14:00	H	21:10 - 22:00



Common Course Selection Mistakes



Phase I & II

- If you can not or are not eligible to select the course, you can still add the course during Phase IV under the permission of the professor. If a prerequisite form is also needed, please have it signed by the professor.
- If there is a time conflict between two courses, you can only choose one. For example, if you get Tue 567 course, then you can not get Tue 78 in the system.



Common Course Selection Mistakes



Phase III

- Please drop the courses you do not want to take from the system. All the courses listed on your system “course list” will show up on your transcript.
- Please click the “Reserve” button and click “Save” for your priority courses or for the courses that you wanted to keep, to prevent those courses from being substituted by the courses from your waiting list.

Phase IV

- If you want to add a course whose time conflicts with another course on your course list, you need to drop the course on your course list first, then you can add the new course. You adding the course will not succeed if you had not dropped the time conflicting courses, even though you get the signature from the professor.
- Undergraduate students can only add maximum 5 courses and Master/Doctoral student can only add maximum 3 courses.



Logging into the System 登入系統

Course Selection System: <https://selectcourse.nccu.edu.tw/regcourse/Default.aspx>

The screenshot shows the NCCU Administration System for Course Selection. The page is in Chinese. In the top right corner of the page content, there is a navigation menu with links for 'Help', 'NCCU Home', 'Traditional Chinese', and 'English'. The 'English' link is circled in red. A grey callout box with a red arrow points to this link, containing the text 'Choose English version'. Below the navigation bar, the page features a 'Welcome' banner with the title '選課系統 System for Course Selection' and the NCCU logo. The main content area includes a login form with fields for 'Account' (containing '97504010 @nccu.edu.tw') and 'Password', and a 'Login' button. There are also several informational bullet points on the left side of the page.



User Interface Introduction 使用者介面

國立政治大學校務行政系統 選課系統 NCCU Administration System System for Course Selection - Windows Internet Explorer

http://140.119.229.119/regcourse/default.aspx

122 Elective System

Elective System Main Menu

To obtain points by filling in a questionnaire:
您無須開卷的記錄，初選不加點；初選分發學分上限25學分；本學期修習學分上限25學分，下限12學分。
Numbers of courses offering online questionnaires: 0. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection: 25 units.

2009 School Year 1 semester (Click here to show or hide.)

Student ID	Name	Department/Year	斯語二乙
		Sophomore Class B, Department of Slavics	

Course registration

Check course availability

Check course schedule

Search for obligatory courses of undergraduate

To start registering the courses you want to take

To check what courses are available (it will take you to our course search engine)

完成

網際網路 | 受保護模式 | 啟動

100%



User Interface Introduction 使用者介面



Elective System → Course Registration



Course Registration

問卷加點說明：初選分發學分上限25學分；本學期修習學分上限25學分,下限0學分。
 Numbers of courses offering online questionnaires: 0. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection: 25 units. The maximum units for the First Semester, 2017 is 25 and the minimum is 0.

選課系統請務必正常登出(logout)，以保障選課權益。

2017 School Year 1 semester (Click here to show or hide.)

Check course selection results

Check course availability

Check course schedule

Search for obligatory courses

Class Selection Schedule

Course list

Waiting & Course-selecting list

Tracking list

Failing/dropping list

School timetable

Course List: showing the courses you've successfully selected

...s you've successfully selected.
 ...age, top-down or bottom-up order.)

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Selected Through	Reserved	Abandon lessons list
1	088E02051	華語-特別班應用華語 Mandarin Course-Part-time Applied Mandarin	3.0 選	周惠民	二78E / tue16-19 / 商館260315	正常 OK	系所設定加選 Add via department or institute's setting	<input type="radio"/> Yes <input checked="" type="radio"/> No	列印 Print
2	203017001	區域研究--東北亞國際關係 International Relations in Northeast Asia	3.0 群	劉德海	二D56 / tue13-16 / 綜合270402	正常 OK	初選分發 Required course assignment	<input checked="" type="radio"/> Yes <input type="radio"/> No	列印 Print
3	204883001	當代中國社會 Contemporary Chinese Society	3.0 選	胡力中	四234 / thu09-12 / 綜合270309	正常 OK	遞補分發 Alternate course assignment	<input checked="" type="radio"/> Yes <input type="radio"/> No	列印 Print
4	261926001	中國大陸的政治發展 Political Development of Mainland China	3.0 選	趙建民	一567 / mon14-17 / 綜合270723	正常 OK	系所設定加選 Add via department or institute's setting	<input type="radio"/> Yes <input checked="" type="radio"/> No	列印 Print
5	560002001	中東與中亞文化史 History of Middle Eastern and Central Asian Culture	3.0 必	吳世曼等	二34C / tue10-13 / 研究250421	棄修 Course Withdrawal	初選分發 Required course assignment	<input checked="" type="radio"/> Yes <input type="radio"/> No	列印 Print



User Interface Introduction 使用者介面



Elective System → Course Registration



Course Registration

問卷加點說明：；初選分發學分上限25學分；本學期修習學分上限25學分,下限0學分。

Numbers of courses offering online questionnaires: 0. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection: 25 units. The maximum units for the First Semester, 2017 is 25 and the minimum is 0.

選課系統請務必正常登出(logout)，以保障選課權益。

2017 School Year 1 semester [\(Click here to show or hide.\)](#)

Check course selection results

Check course availability

Check course schedule

Search for obligatory courses

Class Selection Schedule

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School timetable

Waiting

Waiting list:

showing the courses which failed to be selected and need to wait for the next allocation. The waiting list is only referable during the on-line add/drop period.

Course

Course-Selecting list:

showing courses which are ready to be allocated in the next session.

Only the courses in the Course-Selecting list can be run by the system and students may have the chance to get it.(The result is not guaranteed)



User Interface Introduction 使用者介面

Course list Waiting & Course-selecting list **Tracking list** Failing/dropping list

My tracking list: You can refer to this list when selecting courses. The number of courses in tracking list is not limited. The courses students put in the tracking list are the one they consider to take. Students need to put the courses they decide to take from "Tracking list" to "Course-Selecting list" to have it run by the system and may have the chance to get it.

Express adding —> Course code (9 digits)

Also add to my tracking list

(You can click on any of the headings)

Update course review

S#	Course #	Course Name	Term	Instructor	Session/Location	Status	Level	Add to my course-selecting list	Delete
1	041010001	二十世紀中國史 History of China in the 20th Century	2.0	唐啟華	三78 / wed78 / 季陶340406	正常	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	041015001	現代文明的傳統根源 The Traditional Origins of Modern Civilization	2.0	劉季倫	四78 / thu78 / 季陶340402	正常	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	041037001	中國古典情詩欣賞 and Appreciation of Classical Chinese LovePoetry	2.0	陳芳汶	二78 / tue78 / 研究250201	正常	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>



User Interface Introduction 使用者介面

Elective System -- Course Registration

Course Registration

問卷加開說明：；初選分發學分上限25學分；本學期預留學分上限25學分，下限0學分。
 Numbers of courses offering online questionnaires: 0. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection: 25 units. The maximum units for the First Semester, 2017 is 25 and the minimum is 0.

選擇系統請務必正常登出(logout)，以保障選擇權益。

2017 School Year 1 semester (Click here to show or hide.)

Check course selection results | Check course availability | Check course schedule | Search for obligatory courses | Class Selection Schedule

Course list | Waiting & Course-selecting list | Tracking list | **Failing/dropping list** | School timetable

My failing/dropping list showing the courses that failed to be selected in course allocation and also courses dropped or deleted by yourself.

(You can click on any of the headings to rearrange, top-down)

S#	Course #	Course Name	Instructor	Sec	Units	Points	Assignment	Drop via	Drop via	Processing time
1	203019001	區域研究-拉丁美洲國際關係 International Relations in Latin America	邱曉環	一	1	0	初選分發 Required course assignment	Web 退選 Drop via online system	Web 退選 Drop via online system	2017/08/28 23:09:57
2	203084001	比較政府與政治 Comparative Government and Politics	林耀琦	二	34	0	初選分發 Required course assignment	自行退選 Drop via online system.	Web 退選 Drop via online system	2017/08/29 00:00:37
3	203926001	比較外交政策 Comparative Foreign Policies	劉德海	三	56	0	初選分發 Required course assignment	自行退選 Drop via online system.	Web 退選 Drop via online system	2017/09/13 16:18:00
4	203089001	國際經濟 International Economics	黃仁德	四	34	0	初選分發 Required course assignment	自行退選 Drop via online system.	Web 退選 Drop via online system	2017/09/14 12:23:46
5	507844001	韓國文化研究 Korean Cultural Studies	林樹善	三	67	0	備補分發 Alternate course assignment	教務處手動退選 Drop via Office of Academic Affairs.	教務處退選 Drop via Office of Academic Affairs.	2017/09/27 08:54:48
6	926949001	兩岸與東亞的區域發展 Taiwan-China and East Asia Regional Development	莊奕琦	三	EFG	0	未所設定加選 Add via department or institute's setting	教務處手動退選 Drop via Office of Academic Affairs.	教務處退選 Drop via Office of Academic Affairs.	2017/09/27 08:54:56
7	203059001	國際談判 International Bargaining	黃聖博	五	56	0	初選分發 Required course assignment	教務處手動退選 Drop via Office of	教務處退選 Drop via Office of	2017/09/27 08:55:05

Failing/Dropping List: showing the courses that failed to be selected in course allocation and also courses dropped or deleted by yourself.



User Interface Introduction 使用者介面



Elective System → Course Registration



Course Registration

問卷加點說明：；初選分發學分上限25學分；本學期修習學分上限25學分,下限0學分。

Numbers of courses offering online questionnaires: 0. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection:25 units. The maximum units for the First Semester,2017 is 25 and the minimum is 0.

選課系統請務必正常登出(logout)，以保障選課權益。

2017 School Year 1 semester (Click here to show or hide.)

Check course selection results

Check course availability

Check course schedule

Search for obligatory courses

Class Selection Schedule

Course list

Waiting & Course-selecting list

Tracking list

Failing/dropping list

School timetable

當日課程異動資料於次日呈現於課表上，如欲確認當日課程異動結果請於「選課清單」
timetable on the following day. If you want to confirm the result of changes, please check it at

Time	Day	Course Name	Units	Code	Other	Other	Other
0810~0900							
0910~1000				Contemporary Chinese Society[3.00] (綜合270309)			
1010~1100		History of Middle Eastern and Central Asian Culture[3.00] (研究250421)		Contemporary Chinese Society[3.00] (綜合270309)			
1110~1200		History of Middle Eastern and Central		Contemporary Chinese			

School timetable: showing the week timetable of the courses students have successfully selected. The courses shown are the same as the courses on the "Course list"



Course Search Engine 課程查詢



System for Course Schedule

NCCU Home | Traditional Chinese | **English**

Select "English" if needed.

Please specify query criteria below (The following criteria will be "AND'ed", i.e. all criteria must be satisfied for results to be returned)

• Course index information last updated at 8/4/2011 12:00:00 AM (There may be an information gap of up to 24 hours between this course index information and the Academic Affairs Division's real-time curriculum maintenance system)

Search Reset **Advanced Query** Traditional course search

Click "Advanced Query" 進階查詢

School year Semester: 100學年度第1學期 2011 Fall Semester

Course Name:

Instructor:

College Department offering the course:

Department	全部
Department	通識課分組開課 General Education and Common Courses
Department	文學院 Liberal Arts
Department	社會科學學院 Social Sciences
Department	商學院 Commerce

Search criteria help:

- Search criteria: Program, Department, Faculty, School, and Program are important course selection related criteria
- Course information for the 2001 academic year and later is available
- Course selection settings available for current semester only
- eg: 「統計」, 「思想」, etc
- Keywords to search
- Leave this blank if no criteria are specified
- eg: 「學國語」, 「國語」, etc
- Keywords to search
- Leave this blank if no criteria are specified
- eg: 「Liberal Arts」 — Search all courses in Liberal Arts faculty
- eg: 「Liberal Arts」 + 「Undergraduate」 — Search all Undergraduate courses in Liberal Arts faculty
- eg: 「Liberal Arts」 + 「Undergraduate」 + 「Chinese Literature」 — Search all Undergraduate courses in Chinese Literature Subjects
- Linked multiple options
- If no particular criteria are required, please this part as is or select "All"

Search Reset **Advanced Query** Traditional course search

• Address: NO.64, Sec.2, ZhuNan Rd., Wanshan District, Taipei City 11605, R.O.C (Taiwan)
• TEL: 886-2-29395091 - FAX: 886-2-29379611



Course Search Engine 課程查詢



Session : Mon Tue Wed Thu Fri Sat Sun

上課時段 : Morning Noon Afternoon Night

Status : Regular Courses
 New Courses After First Registration I & II
 Cancelled Courses

Language : Chinese English Others

Kernel General Education : Yes No

Charge : No Yes

Number Available : Query all courses
 Query courses that are still available
 Query courses that are currently full (no vacancy)

Department
..... 全部

College/Department offering the course :
通識與分組開課 General Education and Common Courses
文學院 Liberal Arts
社會科學學院 Social Sciences
商學院 Commerce

Undergraduate/graduate/integrated classification
..... 全部

Number of courses on one page : 10 20 30 40 50 筆

• This can be combined with the "class hours" criterion in the preceding paragraph for the search

• Check all if no criteria are required

• Multiple selection / Required

• This can be combined with the "class hours" criterion in the preceding paragraph for the search

• Check all if no criteria are required

• Multiple selection / Required

• Check all if no criteria are required

• Multiple selection / Required

• Check all if no criteria are required

Choose the lecturing language

• Multiple selection / Required

• Check all if no criteria are required

• For graduate courses, check "yes"

• Single selection / Required

• To search courses by calendar year, click on the first item "Search all courses"

• The selected semester applies when search criterion 2 or 3 is selected

If you want, you can also choose a specific dept. for course result

• eg. [Liberal Arts] + [Undergraduate] + [Chinese Literature] → search all

Undergraduate courses in Chinese Literature Subjects

• Linked multiple options

• If no particular criteria are required, please this part as is or select "All"

Search

Finally click on "Search" for result

Traditional course search



Course Search Result 課程查詢結果



INCCU

System for Course Schedule



System for Course Schedule

Check my tracking list

Return to Search page

303 data are found. There are 303 data for browsing.

(Click "X" to cancel the Filter Condition)

Numbers of Rows in Pages :

10 20 30 40 50

Conditional Filter		Add to my tracking list		Course Code		Class Time																
Day Section	School year/Semester	Course #	Instructor	Point	Session	Classroom	Syllabus	Course selection method	Distance learning course	Language	General Education category	Charge	Expanded auxiliary department	Department and Level / Course School/Department	Course length (1. Semester course / 2. Academic year course)	Type of credit	Kernel General Education	Number Available				
Undecided Flexible	100/1	000215041	莊奕琦 / CHUANG YIH-CHYI	3.0	四 234 / thu234	大勇 210201		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	6				
Day Section		貨幣銀行學 / Money and Banking @異動資訊 Information of alteration: N/A @備註 Note: 本課程為英語授課																				
Morning	100/1	000217001	王卓脩 / WANG SHU Q.	3.0	二 234 / tue234	綜合 270101		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	6				
Open Status		個體經濟學 / Microeconomics @異動資訊 Information of alteration: N/A @備註 Note: 本課程有實習課																				
After First Enrollment	100/1	000218001	洪福聲 / HUNG FU-SHENG	3.0	四 234 / thu234	綜合 270102		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	6				
Language Type		總體經濟學 / Macroeconomics @異動資訊 Information of alteration: N/A @備註 Note: 本課程有討論課																				
Chinese	100/1	000219031	王信實 / WANG SHINN-SHYR	3.0	五 234 / fri234	綜合 270102		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	5				
Payment Type		@異動資訊 Information of alteration: N/A																				
No Charge																						
Charge																						

Click to add the course to your tracking list

Course Code

Class Time



Interpreting Class Session 上課時間轉換表

Timetable 時間表

A	06:10 - 07:00	5	14:10 - 15:00
B	07:10 - 08:00	6	15:10 - 16:00
1	08:10 - 09:00	7	16:10 - 17:00
2	09:10 - 10:00	8	17:10 - 18:00
3	10:10 - 11:00	E	18:10 - 19:00
4	11:10 - 12:00	F	19:10 - 20:00
C	12:10 - 13:00	G	20:10 - 21:00
D	13:00 - 14:00	H	21:10 - 22:00

Ex. thu567 = Thursday, 14:10 – 17:00



Locating the Classroom 教室查詢



E.g. Classroom Location: 270109

“27” means the bldg.’s number

“01” means it’s on 1F

“09” means it’s on Room 9

Campus Map:

<https://oic.nccu.edu.tw/Post/510>



Two Ways to Register Courses



1. Register courses from your “Tracking List.” [[go to instruction page](#)]
 2. Register courses by entering their 9-digit course code (also called “express adding”). [[go to instruction page](#)]
- >> Last step: Decide your course priority [[Go!](#)]



1. Register courses from your "Tracking List"

國立政治大學校務行政系統 選課系統 NCCU Administration System System for Course Selection - Windows Internet Explorer

http://140.119.229.119/regcourse/RegSub.aspx

122 Elective System → Course Registration

Course Registration

To obtain points by filling in a questionnaire:
您無填問卷的記錄，初選不加點；初選分科學分上限25學分；本學期修習學分上限25學分，下限12學分。

Completed: 0. Points for course selection: 0. Maximum allowed units for initial

1 Click "Course Registration" to enter. 選課登記

Course registration | Check course availability | Check course schedule | Search for obligatory courses of undergraduate

Course list | Waiting & Course-selecting list | **Tracking list** | Failing/dropping list

My tracking list: You can refer to this list when selecting course selection period (8/20-9/25).

Express adding → Course code (9 digits):

Also add to my tracking list

(You can click on any of the headings to rearrange, top-down or bottom-up order.)

Update course review

網際網路 | 受保護模式: 啟動



This is your "Tracking List"

The screenshot shows the NCCU Administration System for Course Selection. The browser address bar displays `http://140.119.229.119/regcourse/RegSub.aspx`. The page has several tabs: "Course list", "Waiting & Course-selecting list" (highlighted with a red box and a circled '3'), "Tracking list", and "Failing/dropping list".

Annotations include:

- A circled '3' pointing to the "Waiting & Course-selecting list" tab with the text: "Go to here to check the courses you just selected."
- A circled '2' pointing to a "Save" button with the text: "Never forget to SAVE".
- A circled '1' pointing to the "Add to my course-selecting list" checkbox in the first row of the table with the text: "Check 'Add to my course-selecting list' to register the course."

The table below contains the following data:

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Memo	Add to my course-selecting list	Delete
1	041010001	<u>二十世紀中國史 History of China in the 20th Century</u>	2.0	唐啟華	三78 / wed78 / 季陶340406	正常		<input type="checkbox"/>	<input type="checkbox"/>
2	041015001	現代文明的傳統根源 The Traditional Origins of Modern Civilization	2.0	劉季倫	四78 / thu78 / 季陶340402	正		<input type="checkbox"/>	<input type="checkbox"/>
3	041037001	中國古典情詩欣賞 Comprehension and Appreciation of Classical Chinese LovePoetry	2.0	陳芳汶	二78 / tue78 / 研究250201	正常		<input type="checkbox"/>	<input type="checkbox"/>



2. Register courses by entering their course code

System for Course Schedule



INCCU

System for Course Schedule

Check my tracking list

Return to Search page

303 data are found. There are 303 data for browsing.

(Click "X" to cancel the Filter Condition)

Numbers of Rows in Pages :

10 20 30 40 50

Class Day	Add to my tracking list	School year/Semester	Course #	Instructor	Point	Session	Classroom	Syllabus	Course selection method	Distance learning course	Language	General Education category	Charge	Expanded auxiliary department	Department and Level / Course School Department	Course length (1. Semester course / 2. Academic year course)	Type of credit	Kernal General Education	Number Availabl
Monday		100/1	000215041	莊奕琦 / CHUANG YIH-CHYI	3.0	四234 / thu234	大勇 210201		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	6
				@異動資訊Information of alteration:N/A @備註Note:本課程為英語授課															
Monday		100/1	000217001	王卓儒 / WANG SHU G.	3.0	二234 / tue234	綜合 270101		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	6
				@異動資訊Information of alteration:N/A @備註Note:本課程有實習課															
Monday		100/1	000218001	洪福聲 / HUNG FU-SHENG	3.0	四234 / thu234	綜合 270102		一般	非同步	英文		否 / No	否 / No	經濟系	2	必	否	6
				@異動資訊Information of alteration:N/A @備註Note:本課程有討論課															
Monday		100/1	000219031	王信實 / WANG SHINN.	3.0	五234 / fri234	綜合 270102		一般	非同	英文		否 / No	否 / No	經濟系	2	必	否	5

Remembering the course code makes it easier to select a course.



2. Register courses by entering their course code

The screenshot shows the NCCU Course Registration System interface. At the top, the browser address bar displays "國立政治大學校務行政系統 選課系統 NCCU A...". The user is logged in as "Hello,97504010 · 李孟芷 (Lee, Meng Chih) | NCCU Home|Help|Logout". The page title is "122 Elective System → Course Registration".

The main content area is titled "Course Registration". Below the title, there is a section for instructions: "To obtain points by filling in a questionnaire: 您無填問卷的記錄, 初選不加點; 初選分發學分上限25學分; 本學期修習學分上限25學分, 下限12學分。 Numbers of courses offering online questionnaires: 0. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection: 25 units."

Two callouts are present:

- 1**: A red circle with the number "1" is next to a yellow box highlighting the "Course registration" button.
- 2**: A red circle with the number "2" is next to a red box highlighting the "Waiting & Course-selecting list" tab.

Other buttons visible include "Check course availability", "Check course schedule", and "Search for obligatory courses of undergraduate". Below the tabs, there is a form for "Express adding" with a "Course code (9 digits)" input field and an "Also add to my tracking list" button. A "Update course review" button is also visible.



2. Register courses by entering their course code

Course list | **Waiting & Course-selecting list** | **Tracking list** | **Failing/dropping list** |

Waiting & Course-selecting list

- My waiting list: showing the courses which failed to be selected and need to wait for the next allocation. The waiting list is only referable during the add & drop period.
- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Update course review](#)

Course-selecting list

- My course-selecting list: showing courses which are ready to be allocated in the next session. The 1st phase of preliminary course selection is only open to 30 courses at most, while during the add/drop period, 50 courses are allowed (courses in the "waiting list + course-selecting list").

Express adding —> Course code (9 digits): Also add to my tracking list

[Add to my course-selecting list](#)

- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Save](#)

S#	Course #	Course	priority	Delete
----	----------	--------	----------	--------

3

1. Enter the "course code" and click "Add to my course-selecting list" and then "save."
2. When typing in the COURSE CODE, you MUST RETYPE the DIGITS, BECAUSE COPY & PASTE will RESULT IN SYSTEM ERROR, AND CANNOT BE ADDED!



Last Step: Go to COURSE-SELECTING LIST to decide your course priority

Course Registration

開辦加點說明：099-1開放線上填問卷的科目數共4科,所填問卷份數共0份,初選加點0點；初選分發學分上限99學分；本學期修習學分上限99學分,下則0學分。
Numbers of courses offering online questionnaires in 2010 First Semester:4. Numbers of questionnaires completed: 0. Points for course selection: 0. Maximum allowed units for initial course selection:99 units.

選課系統請務必正常登出(logout),以保障選課權益。

2010 School Year 2 semester (Click here to show or hide.)

Course registration | Check course availability | Check course schedule | Search for obligatory courses of undergraduates

Course list | **Waiting & Course-selecting list** | Tracking list | Failing/dropping list | School timetable

Waiting list

- My waiting list: showing the courses which failed to be selected and need to wait for the next allocation. The waiting list is only referable during the add & drop period.
- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

Update course review

Save

Course-selecting list

- My course-selecting list: showing courses which are ready to be allocated in the next session. The 1st phase of preliminary course selection is only open to 30 courses at most, while during the add/drop period, 50 courses are allowed (courses in the "waiting list" = course-selecting list).

Express adding --> Course code (9 digits):

(You can click on any of the headings to rearrange, top-down or bottom-up order.)

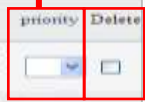
Seq	Course #	Course Name	Point	Instructor/Session/Location	Course Status	Course cap	Waiting Identity	priority	Delete
1	265940001	中小企業創業與管理 Small and Medium Enterprise Management Seminar	3.0	林月雲 三234 / wed234 /	正常	20	外院(非大四)	<input type="text"/>	<input type="checkbox"/>
2	351792001	固定收益證券：分析與創新 Fixed Income Securities: Analytics and Derivatives	3.0	傅治英 二234 / tue234 / 研館 250303	正常	30	外院(非大四)	<input type="text"/>	<input type="checkbox"/>
3	359860001	策略管理個案研討 Case Studies in Strategic Management	1.0	沈榮欽 三2 / wed2 / 商館 260914	時間異動於20/11/01, 教室異動於20/11/01	50	外院(非大四)	<input type="text"/>	<input type="checkbox"/>
4	461914001	數位電視與新媒體 Digital TV and New Media	3.0	許備註 三678 / wed678 / 大勇 210404	正常	20	本系非本班 (非大四)	<input type="text"/>	<input type="checkbox"/>
5	461915001	國際傳播：跨文化觀點 International Communication: Cross-Cultural Perspectives	3.0	許備註 四234 / thu234 / 大勇 210404	正常	20	本系非本班 (非大四)	<input type="text"/>	<input type="checkbox"/>
6	461919001	策略傳播在科學議題上之應用 Strategic Communication and the Popularization of Emerging Technologies	3.0	羅煒仁 四567 / thu567 / 大勇 210404	正常	20	本系非本班 (非大四)	<input type="text"/>	<input type="checkbox"/>
7	461927001	人際傳播 Human Communication	3.0	劉文英 三EFG / wedEFG / 大勇 310404	正常	8	本系非本班 (非大四)	<input type="text"/>	<input type="checkbox"/>

Save

Back to Main Menu

Prioritize your courses / 決定志願序

Don't repeat in orders / 請勿重複



Delete the course you don't want from the list



Leave it there and let the system decide



Click reserve for courses you don't want to lose

2012 School Year 1 semester (Click here to show or hide.)

Course registration

Check course availability

Check course schedule

Search for obligatory courses of undergraduate

Course list

Waiting & Course-selecting list

Tracking list

Failing/dropping list

School timetable

My list of courses selected: showing the courses you've successfully selected.

(You can click on any of the headings to rearrange, top-down or bottom-up order.)

Update course review

There are different tabs in your course selection system, the first tab is for **CONFIRMED SELECTED COURSES!**

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Selected Through	Reserved	Drop
1	000321091	統計學 Statistics	3.0必	洪英超	四234 / thu234 / 研究 250101	重複修習已及格科目 You have previously taken and passed this course.	必修灌檔 Required course auto selection	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
2	305044011	企業實務講座 Business Forum	1.0必	韓志翔	三D56 / wedD56 / 商館 260202	正常OK	系所設定加選 Add via department or institute's require	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="checkbox"/>

Reserving is SUPER IMPORTANT!



Appendix: Tracking list vs. Waiting & Course-selecting list

Course list **Waiting & Course-selecting list** **Tracking list** **Failing/dropping list**

- My tracking list: You can refer to this list when selecting courses. The number of courses in tracking list is not limited. Courses info will be maintained during the course selection period (8/20-9/25).

Express adding —> Course code (9 digits):

[Also add to my tracking list](#)

- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Update course review](#)

Course list **Waiting & Course-selecting list** **Tracking list** **Failing/dropping list**

Waiting & Course-selecting list

- My waiting list: showing the courses which failed to be selected and need to wait for the next allocation. The waiting list is only referable during the add & drop period.
- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Update course review](#)

Course-selecting list

- My course-selecting list: showing courses which are ready to be allocated in the next session. The 1st phase of preliminary course selection is only open to 30 courses at most, while during the add/drop period, 50 courses are allowed (courses in the "waiting list + course-selecting list").

Express adding —> Course code (9 digits): Also add to my tracking list

[Add to my course-selecting list](#)

- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Save](#)

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Course can	priority	Delete
----	----------	-------------	-------	------------	------------------	---------------	------------	----------	--------



Appendix: Tracking list vs. Waiting & Course-selecting list

Course list **Waiting & Course-selecting list** Tracking list Failing/dropping list

- My tracking list: You can refer to this list when selecting courses. The number of courses in tracking list is not limited. Courses info will be maintained during the course selection period (8/20-9/25).

Express adding —> Course code (9 digits):

(You can click on any of the headings to rearrange, top-down or bottom-up order.)

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Memo	Add to my course-selecting list	Delete
1	355001001	組織理論與管理 Organization Theory and Management	3.0 必	管康彥	二567 / tue567 / 商館260714	正常	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	355001011	組織理論與管理 Organization Theory and Management	3.0 必	管康彥	二EFG / tueEFG / 商館260101	正常	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	355002004	行銷管理 Marketing Management	3.0	洪耀庭	二234 / tue234 / 商館	正常	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tracking list contains the courses you've intended to take, but yet decided. Just like a shopping list.

NOTICE! Courses appearing here do not mean they're successfully selected. To add them, please check "Add to my course-selecting list" and click "save."



Appendix: Tracking list vs. Waiting & Course-selecting list

Course list **Waiting & Course-selecting list** **Tracking list** **Failing/dropping list**

Waiting & Course-selecting list

- My waiting list: showing the courses which failed to be selected and need to wait for the next allocation. The waiting list is only referable during the add & drop period.
- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Update course review](#)

Course-selecting list

- My course-selecting list: showing courses which are ready to be allocated in the next session. The 1st phase of preliminary course selection is only open to 30 courses at most, while during the add/drop period, 50 courses are allowed (courses in the "waiting list + course-selecting list").

Express adding —> Course code (9 digits): Also add to my tracking list

[Add to my course-selecting list](#)

- (You can click on any of the headings to rearrange, top-down or bottom-up order.)

[Save](#)

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Course can	priority	Delete
----	----------	-------------	-------	------------	------------------	---------------	------------	----------	--------

On the contrary, (Waiting &) Course-selecting list is a shopping cart, you're confident to pay for them.

For the course you really want, don't forget to put them on your (Waiting &) Course-selecting list.



Appendix: Tracking list vs. Waiting & Course-selecting list

S#	Course #	Course Name	Point	Instructor	Session/Location	Course Status	Course cap	priority	Delete
3	355003001	行銷管理 Marketing Management	3.0 必	洪順慶	二234 / tue234 / 商館 260713	正常	50	1	<input type="checkbox"/>
2	355001011	組織理論與管理 Organization Theory and Management	3.0 必	管康彥	二EFO / tueEFO / 商館 260710	正常	43	10	<input type="checkbox"/>
10	359886001	質性研究方法研討 Qualitative Research Methods	3.0 選	蕭瑞麟	四D56 / thuD56 / 商館 260304	正常	30	2	<input type="checkbox"/>
1	355001001	組織理論與管理 Organization Theory and Management	3.0 必	管康彥	二567 / tue567 / 商館 260714	正常	43	3	<input type="checkbox"/>
7	355607001	文化創意產業概論 Introduction to Cultural and Creative Industries	3.0 選	韓志翔	三567 / wed567 / 研究 250420	正常	25	4	<input type="checkbox"/>
8	355617001	領導與統御—以國際觀點探討 Leadership:International Perspective	3.0 選	林月雲	三234 / wed234 / 商館 260714	正常	25	5	<input type="checkbox"/>
4	355004001	財務管理 Financial Management	3.0 必	顏錫銘	一567 / mon567 / 商館 260312	正常	40	6	<input type="checkbox"/>
5	355017001	作業管理 Operations Management	3.0 必	李易諭	二567 / tue567 / 商館 260713	正常	50	7	<input type="checkbox"/>

Prioritize!

Like most of us, budget is limited, so you have to prioritize your courses, and the order MUST NOT repeat!

