

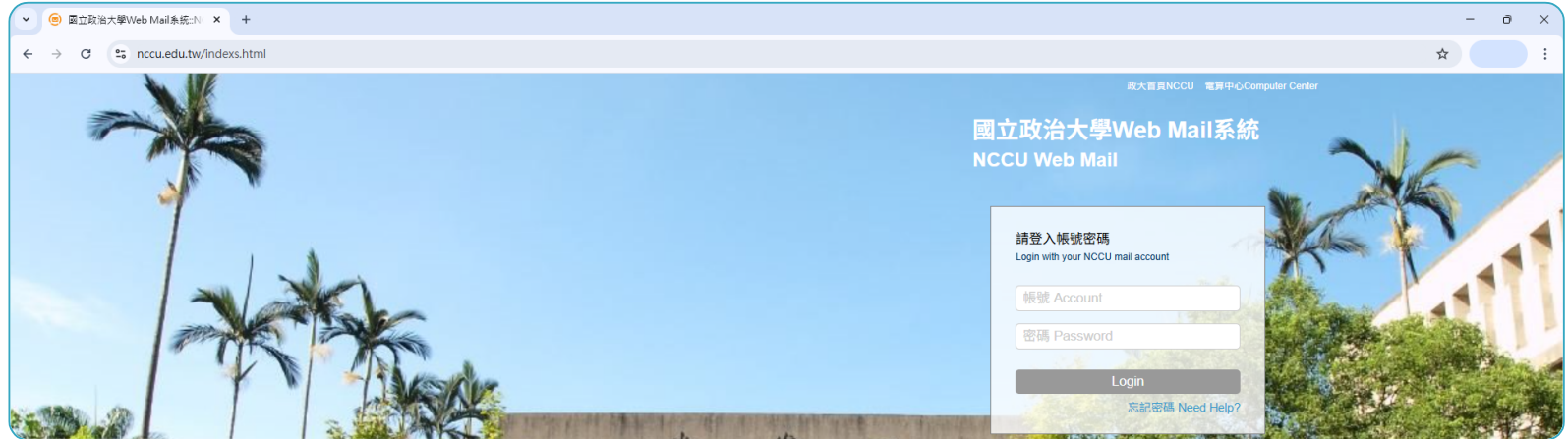


NCCU | Office of International
OIC | Cooperation

NCCU Mail2000 Guide

July 2025

NCCU Mail2000



Click the picture to
open the login interface

Your account is **your NCCU student ID no.**
Your default password is **“nccu”**
followed by your birth month and date
in numerical format (e.g. nccu0520)

Features

1. LANGUAGE SETTING
2. AUTO FORWARD FUNCTION
3. CHANGING PASSWORD

Language Setting

kkchen

信箱資訊 kkchen@nccu.edu.tw

寫信

信件匣



- 收信匣(2)
- 待處理信件
- 寄件備份匣(1)
- 草稿匣
- 回收筒(3)
- 廣告信匣

新增看版 兩行排版(左大)

登入資訊

| 狀態 | 登入成功 | | |
|---------------------|------|----------------|--|
| 2025/07/17 11:53:27 | 網頁登入 | 140.119.110.26 | |
| 2025/07/16 14:15:14 | 網頁登入 | 140.119.110.26 | |

| 狀態 | 登入失敗 | | |
|---------------------|----------|----------------|--|
| 2025/07/16 13:45:44 | 網頁登入失敗 | 140.119.110.26 | |
| 2025/05/07 21:37:09 | SMTP登入失敗 | 117.69.52.203 | |

[觀看完整登入紀錄](#)

信箱容量



| | | |
|-------|-------------|----------|
| 雲端硬碟： | 0.00 MB | 0.00 % |
| 信件使用： | 0.05 MB | 0.00 % |
| 剩餘空間： | 10239.95 MB | 100.00 % |
| 總量： | 10240.00 MB | 100 % |

信件匣資訊

| 信件匣 | 未讀信件 | 總信件數 | 容量 |
|-----------|------|------|---------|
| 收信匣 | 0 封 | 2 封 | 0.03 MB |
| 寄件備份匣 | 0 封 | 1 封 | 0.00 MB |
| 草稿匣 | 0 封 | 0 封 | 0.00 MB |
| 回收筒 (清空) | 0 封 | 3 封 | 0.02 MB |
| 廣告信匣 (清空) | 0 封 | 0 封 | 0.00 MB |
| 信箱資訊總計 | 0 封 | 6 封 | 0.05 MB |

帳號授權資訊 (顯示前三筆啟用條件)

| 標題 | 時段 | 被授權者 | 最後登入時間/帳號 | 被登入(次) |
|------|----|------|-----------|--------|
| 沒有資料 | | | | |

[觀看完整授權資訊](#)

轉寄資訊

| | | |
|------|----------------------|-------------------------|
| 狀態 | 自動轉寄Email | |
| 啟用 | kkchen@g.nccu.edu.tw | 自動轉寄 設定 |
| 狀態 | 過遞轉寄Email | |
| 沒有資料 | | 信件過遞 設定 |

公告欄

無公告

Click
“個人設定”

個人設定

kkchen

信箱資訊 kkchen@nccu.edu.tw

寫信
信件匣
通訊錄
雲端硬碟
信箱服務

Click
“使用環境”

- 使用環境
- 面板風格
- 簽名檔
- 標籤管理
- 左側功能選單

- ▶ 信件處理
- ▶ 簡易廣告信過濾
- ▶ 帳號授權

新增看板 兩行排版(左大) ▾

登入資訊

| 狀態 | 登入成功 | 網頁登入 | 網頁登入 |
|---------------------|----------|----------------|----------|
| 2025/07/17 13:39:34 | 網頁登入 | 140.119.110.26 | |
| 2025/07/17 11:53:27 | 網頁登入 | 140.119.110.26 | |
| 狀態 | 登入失敗 | 網頁登入失敗 | SMTP登入失敗 |
| 2025/07/16 13:45:44 | 網頁登入失敗 | 140.119.110.26 | |
| 2025/05/07 21:37:09 | SMTP登入失敗 | 117.69.52.203 | |

[觀看完整登入紀錄](#)

信箱容量

| | | |
|-------|-------------|----------|
| 雲端硬碟： | 0.00 MB | 0.00 % |
| 信件使用： | 0.05 MB | 0.00 % |
| 剩餘空間： | 10239.95 MB | 100.00 % |
| 總量： | 10240.00 MB | 100 % |

信件匣資訊

| 信件匣 | 未讀信件 | 總信件數 | 容量 |
|-----------|------|------|---------|
| 收信匣 | 0 封 | 2 封 | 0.03 MB |
| 寄件備份匣 | 0 封 | 1 封 | 0.00 MB |
| 草稿匣 | 0 封 | 0 封 | 0.00 MB |
| 回收信 (清空) | 0 封 | 3 封 | 0.02 MB |
| 廣告信匣 (清空) | 0 封 | 0 封 | 0.00 MB |
| 信箱資訊總計 | 0 封 | 6 封 | 0.05 MB |

帳號授權資訊 (顯示前三筆啟用條件)

| 標題 | 時段 | 被授權者 | 最後登入時間/帳號 | 被登入(次) |
|------|----|------|-----------|--------|
| 沒有資料 | | | | |

[觀看完整授權資訊](#)

轉寄資訊

| | | |
|------|----------------------|-------------------------|
| 狀態 | 自動轉寄Email | |
| 啟用 | kkchen@g.nccu.edu.tw | 自動轉寄 設定 |
| 狀態 | 過濾轉寄Email | |
| 沒有資料 | | 信件過濾 設定 |

公告欄

無公告

- 寫信
- 信件匣
- 通訊錄
- 雲端硬碟
- 信箱服務
- 個人設定
 - 信箱安全
 - 個人化設定
 - 個人資料
 - 快捷列
 - 使用環境
 - 面板風格
 - 簽名檔
 - 標籤管理
 - 左側功能選單
 - 信件處理
 - 簡易廣告信過濾
 - 帳號授權

一般 郵件 撰寫 POP3 收信 IMAP4 收信

語言
信件資訊顯示模式
登入顯示頁面
編輯區顯示範圍
連線失效時間
時區
字型大小
列表行距

正體中文
正體中文
英文

確定 取消

Select “英文”
in the first
dropdown menu

Click “確定”
at the end

Mailbox Info

Compose

Folders



Inbox (2)

Todo

Sent Mail(1)

Draft

Recycle Bin(3)

Spam

Add Info Box

Wide-thin Layout

Login Info

| Status | Login Success | | |
|---------------------|-----------------------|----------------|--|
| 2025/07/17 11:53:27 | Successfull Web Login | 140.119.110.26 | |
| 2025/07/16 14:15:14 | Successfull Web Login | 140.119.110.26 | |

| Status | Login Failed | | |
|---------------------|-------------------|----------------|--|
| 2025/07/16 13:45:44 | Failed Web Login | 140.119.110.26 | |
| 2025/05/07 21:37:09 | Failed SMTP Login | 117.69.52.203 | |

[All information](#)

Mailbox Usage

| | | | |
|--|-------------|-------------|----------|
| | My Drive: | 0.00 MB | 0.00 % |
| | Mails: | 0.05 MB | 0.00 % |
| | Free Space: | 10239.95 MB | 100.00 % |
| | Total: | 10240.00 MB | 100 % |

Folders Info

| Folder | Unread | Total | Size |
|-------------------------------------|-----------|-----------|---------|
| Inbox | 0 Mail(s) | 2 Mail(s) | 0.03 MB |
| Sent Mail | 0 Mail(s) | 1 Mail(s) | 0.00 MB |
| Draft | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Recycle Bin (Empty) | 0 Mail(s) | 3 Mail(s) | 0.02 MB |
| Spam (Empty) | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Total | 0 Mail(s) | 6 Mail(s) | 0.05 MB |

Account Delegation (The top three activation)

| Subject | Period | Authorized Account | Last Login Time/Account | Login(time) |
|---------|--------|--------------------|-------------------------|-------------|
| No Data | | | | |

[Account Delegation Setting](#)

Forward Information

| | |
|--------|-------------------------------------|
| Status | AutoForward Email |
| Enable | AutoForward Setting |

| | |
|---------|--------------------------------|
| Status | FilterForward Email |
| No Data | Filter Setting |

Announcement

No Announcements.

The interface
language is
now set to
English

Contacts

My Drive

Info Center

Preferences

Auto Forward Function

Mailbox Info

- Compose
- Folders**
- Inbox (2)
- Todo
- Sent Mail(1)
- Draft
- Recycle Bin(3)
- Spam

Add Info Box Wide-thin Layout ▼

Login Info

| Status | Login Success | | |
|---------------------------------|-----------------------|----------------|--|
| 2025/07/17 11:53:27 | Successfull Web Login | 140.119.110.26 | |
| 2025/07/16 14:15:14 | Successfull Web Login | 140.119.110.26 | |
| All information | | | |
| Status | Login Failed | | |
| 2025/07/16 13:45:44 | Failed Web Login | 140.119.110.26 | |
| 2025/05/07 21:37:09 | Failed SMTP Login | 117.69.52.203 | |

Mailbox Usage

| | | | |
|--|---------------|--------------------|--------------|
| | My Drive: | 0.00 MB | 0.00 % |
| | Mails: | 0.05 MB | 0.00 % |
| | Free Space: | 10239.95 MB | 100.00 % |
| | Total: | 10240.00 MB | 100 % |

Folders Info

| Folder | Unread | Total | Size |
|-------------------------------------|------------------|------------------|----------------|
| Inbox | 0 Mail(s) | 2 Mail(s) | 0.03 MB |
| Sent Mail | 0 Mail(s) | 1 Mail(s) | 0.00 MB |
| Draft | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Recycle Bin (Empty) | 0 Mail(s) | 3 Mail(s) | 0.02 MB |
| Spam (Empty) | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Total | 0 Mail(s) | 6 Mail(s) | 0.05 MB |

Account Delegation (The top three activation)

| Subject | Period | Authorized Account | Last Login Time/Account | Login(time) |
|---------|--------|--------------------|-------------------------|-------------|
| No Data | | | | |

[Account Delegation Setting](#)

Forward Information

Status | [Forward Email](#)

Enable

Status | [AutoForward Setting](#)

No Data

[Filter Setting](#)



- Contacts
- My Drive
- Info Center
- Preferences

Auto-Forward

 Activate Auto-Forward

Tick the checkbox
next to “Activate
Auto-Forward”

Forwarded to the following email addresses (maximum 3 email addresses). Click Clear to remove an address.

 Set automatic forwarding for specified period

Compose

Folders

Contacts

My Drive

Info Center

Preferences

▶ Privacy

▼ Personalization



- Profile
- Shortcuts
- Configuration
- Themes
- Signature
- Tags
- Left Menu

▼ Mail Options

- Auto-Reply
- Auto-Forward
- Mail Filters

▶ Spam Protection

▶ Account Delegation

- Compose 
- Folders
- Contacts 
- My Drive
- Info Center
- Preferences**
- ▶ Privacy
- ▼ Personalization
 - Profile
 - Shortcuts
 - Configuration
 - Themes
 - Signature
 - Tags
 - Left Menu
- ▼ Mail Options
 - Auto-Reply
 - Auto-Forward
 - Mail Filters
- ▶ Spam Protection
- ▶ Account Delegation

Auto-Forward

 Activate Auto-Forward

Enter your non-NCCU
email address

Incoming mails will be forwarded to the following email addresses (maximum 3 email addresses). Click Clear to remove an address.

Email Address 1:

Email Address 2:

Email Address 3:

Save Sent Copy

Click "OK"
at the end

Set automatic forwarding for specified period

Auto-Forward

 Activate Auto-Forward

Untick the checkbox next to the "Activate Auto-Forward" to turn off the feature

Make sure to do this after you complete your exchange if you no longer wish to receive any email from NCCU

Messages will be forwarded to the following email addresses (maximum 3 email addresses). Click **Clear** to remove an address.

Forward to:

| | |
|----------------------|--------------------------------------|
| <input type="text"/> | <input type="button" value="Clear"/> |
| <input type="text"/> | <input type="button" value="Clear"/> |
| <input type="text"/> | <input type="button" value="Clear"/> |

Set automatic forwarding for specified period

Changing Password

Mailbox Info

- Compose
- Folders**
- Inbox (2)
- Todo
- Sent Mail(1)
- Draft
- Recycle Bin(3)
- Spam

Add Info Box Wide-thin Layout

Login Info

| Status | Login Success | |
|---------------------------------|-----------------------|----------------|
| 2025/07/17 11:53:27 | Successfull Web Login | 140.119.110.26 |
| 2025/07/16 14:15:14 | Successfull Web Login | 140.119.110.26 |
| All information | | |
| Status | Login Failed | |
| 2025/07/16 13:45:44 | Failed Web Login | 140.119.110.26 |
| 2025/05/07 21:37:09 | Failed SMTP Login | 117.69.52.203 |

Mailbox Usage

| | | | |
|--|---------------|--------------------|--------------|
| | My Drive: | 0.00 MB | 0.00 % |
| | Mails: | 0.05 MB | 0.00 % |
| | Free Space: | 10239.95 MB | 100.00 % |
| | Total: | 10240.00 MB | 100 % |

Folders Info

| Folder | Unread | Total | Size |
|-------------------------------------|------------------|------------------|----------------|
| Inbox | 0 Mail(s) | 2 Mail(s) | 0.03 MB |
| Sent Mail | 0 Mail(s) | 1 Mail(s) | 0.00 MB |
| Draft | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Recycle Bin (Empty) | 0 Mail(s) | 3 Mail(s) | 0.02 MB |
| Spam (Empty) | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Total | 0 Mail(s) | 6 Mail(s) | 0.05 MB |

Account Delegation (The top three activation)

| Subject | Period | Authorized Account | Last Login Time/Account | Login(time) |
|---------|--------|--------------------|-------------------------|-------------|
| No Data | | | | |

[Account Delegation Setting](#)

Forward Information

| | |
|---------------|-------------------------------------|
| Status | AutoForward Email |
| Enable | AutoForward Setting |
| Status | FilterForward Email |
| No Data | Filter Setting |

Announcement
No Announcements.

Click
"Preferences"

Preferences

Mailbox Info

- Compose
- Folders
- Contacts
- My Drive
- Info Center
- Preferences**
 - Privacy**
 - Personalization
 - Profile
 - Shortcuts
 - Configuration
 - Themes
 - Signature
 - Tags
 - Left Menu
 - Mail Options
 - Spam Protection
 - Account Delegation

Click
"Privacy"

Add Info Box Wide-thin Layout

| Login Info | | | |
|------------|---------------------|-----------------------|----------------|
| Status | Time | Event | IP Address |
| Success | 2025/07/17 13:39:34 | Successfull Web Login | 140.119.110.26 |
| Success | 2025/07/17 11:53:27 | Successfull Web Login | 140.119.110.26 |
| Failed | 2025/07/17 13:45:44 | Failed Web Login | 140.119.110.26 |
| Failed | 2025/07/17 21:37:09 | Failed SMTP Login | 117.69.52.203 |

[All information](#)

| Mailbox Usage | | | |
|---------------|----------------|--------------------|--------------|
| Category | Usage | Free Space | Percentage |
| My Drive: | 0.00 MB | 10239.95 MB | 100.00 % |
| Mails: | 0.05 MB | 10240.00 MB | 100 % |
| Total: | 0.05 MB | 10240.00 MB | 100 % |

| Folders Info | | | |
|----------------------------|------------------|------------------|----------------|
| Folder | Unread | Total | Size |
| <u>Inbox</u> | 0 Mail(s) | 2 Mail(s) | 0.03 MB |
| <u>Sent Mail</u> | 0 Mail(s) | 1 Mail(s) | 0.00 MB |
| <u>Draft</u> | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| <u>Recycle Bin (Empty)</u> | 0 Mail(s) | 3 Mail(s) | 0.02 MB |
| <u>Spam (Empty)</u> | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Total | 0 Mail(s) | 6 Mail(s) | 0.05 MB |

| Account Delegation (The top three activation) | | | |
|---|--------|--------------------|-------------------------|
| Subject | Period | Authorized Account | Last Login Time/Account |
| No Data | | | |

[Account Delegation Setting](#)

| Forward Information | |
|---------------------|-------------------------------------|
| Status | AutoForward Email |
| Enable | AutoForward Setting |
| Status | FilterForward Email |
| No Data | Filter Setting |

| Announcement | |
|-------------------|--|
| No Announcements. | |

Compose

Folders

Contacts

My Drive

Info Center

Preferences

▼ Privacy

- Login Log
- **Password**
- Mail Service
- 2 Factor Authentication
- Your Devices

▼ Personalization

- Profile
- Shortcuts
- Configuration
- Themes
- Signature
- Tags
- Left Menu

▶ Mail Options

▶ Spam Protection

▶ Account Delegation

Mailbox Info

Add Info Box Wide-thin Layout

Login Info

| Status | Login Success | |
|---------------------|-----------------------|----------------|
| 2025/07/17 13:39:34 | Successfull Web Login | 140.119.110.26 |
| 2025/07/17 11:53:27 | Successfull Web Login | 140.119.110.26 |
| Status | Login Failed | |
| 2025/07/16 13:45:44 | Failed Web Login | 140.119.110.26 |
| 2025/07/16 13:33:33 | Failed SMTP Login | 117.69.52.203 |

[All information](#)

Storage

| | | |
|---------------|--------------------|--------------|
| My Drive: | 0.00 MB | 0.00 % |
| Mails: | 0.05 MB | 0.00 % |
| Free Space: | 10239.95 MB | 100.00 % |
| Total: | 10240.00 MB | 100 % |

Folders Info

| Folder | Unread | Total | Size |
|-------------------------------------|------------------|------------------|----------------|
| Inbox | 0 Mail(s) | 2 Mail(s) | 0.03 MB |
| Sent Mail | 0 Mail(s) | 1 Mail(s) | 0.00 MB |
| Draft | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Recycle Bin (Empty) | 0 Mail(s) | 3 Mail(s) | 0.02 MB |
| Spam (Empty) | 0 Mail(s) | 0 Mail(s) | 0.00 MB |
| Total | 0 Mail(s) | 6 Mail(s) | 0.05 MB |

Account Delegation (The top three activation)

| Subject | Period | Authorized Account | Last Login Time/Account | Login(time) |
|---------|--------|--------------------|-------------------------|-------------|
| No Data | | | | |

[Account Delegation Setting](#)

Forward Information

| | |
|---------------|-------------------------------------|
| Status | AutoForward Email |
| Enable | AutoForward Setting |
| Status | FilterForward Email |
| No Data | Filter Setting |

Announcement

No Announcements.

Click
"Password"

- Compose
- Folders
- Contacts
- My Drive
- Info Center
- Preferences
- Privacy
 - Login Log
 - Password
 - Mail Service
 - 2 Factor Authentication
 - Your Devices
- Personalization
 - Profile
 - Shortcuts
 - Configuration
 - Themes
 - Signature
 - Tags
 - Left Menu
- Mail Options
- Spam Protection
- Account Delegation

Password

Fill in the columns

Current Password:

New Password:

Confirm Password: Please type your new password again for confirmation.

Hint: Hint to remind your password.

Your Mail2000 and iNCCU accounts are synchronized; by changing your Mail2000 password you also change your iNCCU password.

Click "OK" at the end

- The new password must follow the following rules:
- The password must contain at least 8 characters.
 - The password must contain at least 3 different characters.
 - The password must contain at least 1 uppercase letter.
 - The password must contain at least 1 lowercase letter.
 - The password has been used in the last 12 months.
 - Please enter another one.
 - The password cannot be the same as the user ID.
 - Password strength must be better than < Medium >