INTERNATIONAL STUDENT HANDBOOK
Contents

Welcome .......................................................................................................................... 5

Checklist (before you arrive) ....................................................................................... 9
Visa Regulation and Alien Resident Certificate (ARC) .................................................. 10

Checklist (when you arrive) .......................................................................................... 14
Important Telephone Numbers ...................................................................................... 15
Insurance and Health Exam ......................................................................................... 17
Orientation and Registration ....................................................................................... 20

About NCCU ............................................................................................................... 21
History and Basic Facts of NCCU ............................................................................... 22
Office of International Cooperation (OIC) .................................................................. 24
NCCU Important Rules and Regulations .................................................................. 28
Student Appeal Process .............................................................................................. 29
Accommodation .......................................................................................................... 30
Scholarship .................................................................................................................. 31
Facilities and Campus Bus Service ............................................................................. 32
NCCU Surroundings ..................................................................................................... 34
NCCU Campus Map ...................................................................................................... 35
NCCU Emergency Telephone Locations ..................................................................... 36
Welcome!
National Chengchi University
Welcome!

National Chengchi University (NCCU) welcomes you as an outstanding international student with great academic endeavors to join us in this beautiful island. We have created an excellent environment for your advancement and provided all necessary assistance for you to easily adapt to the life in this vigorous modern Taipei city.

This handbook serves as a starting point for you to gain the resources and information you need while studying at NCCU. For further information or advice, come to the Office of International Cooperation. Soon after your arrival, you will find that help is all around, from your advisors, instructors, classmates, and even local residents.

Enjoy your stay and best wishes to your success at NCCU!

Office of International Cooperation
Checklist (before you arrive)

- Visa Regulation and Alien Resident Certificate (ARC)
Checklist (before you arrive)

- Admission letter
- Passport with at least six-month validation
- Valid visa
- Airline ticket: booked and confirmed
- Medical Insurance (See III. Insurance & Health Exam below).
- Housing Information

Visa Regulation and Alien Resident Certificate

There are two types of visas that foreigners may apply to enter Taiwan: visitor visa and resident visa. For the most updated information, please contact the Taiwan Overseas Representative Offices or Embassy in your country or refer to the following websites:

Information for Foreigners:
http://iff.immigration.gov.tw/

Bureau of Consular Affairs (Visa)
www.boca.gov.tw/mp?mp=2

National Immigration Agency (ARC & Visitor Visa)

Visitor Visa

Foreign nationals who hold valid passports or other legal travel documents and intend to stay in Taiwan for less than six months may apply for visitor visa.

Resident Visa

Foreign nationals who hold valid passports or other legal travel documents and intend to stay in Taiwan for more than six months may apply for resident visa.
Visa Extension and Visa Status Change

1. Students who hold visitor visas and wish to stay for more than 6 months after their arrival should apply for changing to resident visas with the Bureau of Consular Affairs of the Ministry of Foreign Affairs (MOFA).

2. Students who hold a 60-or-90-day visitor visa need to apply for visa extensions through National Immigration Agency before the expiration date. Visitor visa can be extended twice max.

Visa Exempt Entry and Landing Visa

The duration of stay for Visa Exempt Entry and Landing Visa are not extendable. For more information:

Alien Resident Certificate (ARC)

Foreign nationals with the Resident Visa must apply for ARC within 15 days following the date of entrance or the approval date of the resident visa at the National Immigration Agency.

Application for Alien Resident Certificate (ARC) Extension

If the ARC holders are eligible to continue to stay in Taiwan after the ARC expiration date, they should apply for ARC extension within 30 days of its expiration.
Work Permit

International students who would like to take part-time jobs or internship are required to apply for a work permit. The work permit is required for any job in which students will give labor no matter it's paid or unpaid. Please refer to the following link for required documents and application form. Note that you will need to have OIC confirm your student identity on your application. If you have further questions concerning employment, you’re welcome to consult the Center of Career Development (CCD).

Links:
For IFF: http://iff.immigration.gov.tw/
For Application Form: Please contact OIC
National Immigration Agency

Address: No. 15, Guangjhou St, Taipei City 100, Taiwan (Resided in Taipei City)
Telephone: +886-2-23889393
From NCCU: Take bus #236, #237, Brown 3, Brown 6, or Green 1 to MRT Taipei Zoo (動物園) Station, from there to MRT Xiaonanmen (小南門) Station. Take Exit 2.

The Bureau of Consular Affairs (BOCA), Ministry of Foreign Affairs

Address: 3~5 Fl., 2-2 Chi-Nan Rd., Sec. 1, Taipei, Taiwan, ROC
Telephone: +886-2-23432888
From NCCU: take bus #236 or MRT to NTU Hospital (台大醫院) Station, (if you take MRT) get off at exit 2 and take 10 mins walk to BOCA.

BOCA - The Bureau of Consular Affairs
MOFA - The Ministry of Foreign Affairs
NTUH - National Taiwan University Hospital
LY - The Legislative Yuan of R.O.C (TAWAN)
MOE - Ministry Of Education
SCHOOL - Kai-Nan High School
Checklist (when you arrive)

- Important Telephone Numbers
- Insurance and Health Exam
- Orientation and Registration
## Checklist (when you arrive)

- Important Telephone Numbers
- Insurance & Health Exam
- Orientation and Registration

### Important Telephone Numbers

#### 1. Emergency Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Number</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Station</td>
<td>110 (Chinese, English, Japanese)</td>
<td></td>
</tr>
<tr>
<td>Fire/ Ambulance</td>
<td>119 (Chinese, English, Japanese)</td>
<td></td>
</tr>
<tr>
<td>Through Cell phone</td>
<td>112</td>
<td></td>
</tr>
<tr>
<td>Translation Phone Number</td>
<td>0800-024-111 (Chinese, English)</td>
<td></td>
</tr>
</tbody>
</table>

** Call this number if you have difficulty communicating with the duty officer of 110 or 119 because of language barrier. **

<table>
<thead>
<tr>
<th>Service</th>
<th>Number</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taipei Citizen Hotline</td>
<td>1999 (Chinese, English, Japanese)</td>
<td></td>
</tr>
<tr>
<td>(services for all kinds of inquiries)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campus Emergency (24 hrs)</td>
<td>(02) 2939-3091 Ext. 66119</td>
<td></td>
</tr>
<tr>
<td></td>
<td>66110 (Chinese)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical and Mental Health Center:</td>
<td></td>
</tr>
<tr>
<td>Mental Health</td>
<td>(02) 8237-7400</td>
</tr>
<tr>
<td>Physical Health</td>
<td>(02) 8237-7424</td>
</tr>
</tbody>
</table>

#### 2. Other Useful Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCCU Operator</td>
<td>(02) 2939-3091</td>
</tr>
<tr>
<td>Campus Security</td>
<td>(02) 2938-7129</td>
</tr>
<tr>
<td>On-duty Officer</td>
<td>(02) 2938-7132</td>
</tr>
<tr>
<td>Office of International Cooperation (OIC)</td>
<td>(02) 2938-7729</td>
</tr>
</tbody>
</table>
Chinese Directory (Local) 104
Chinese Directory (Long Distance) 105
English Directory 106
Telephone Repair 112
Master Clock Time 117
Weather Forecast 166
English Speaking Taxi (02) 2799-7997
Taiwan Taxi 55688 (Cell phone)
Women Association Taxi (02) 2766-2222
Fanya Taxi (02) 8501-1122

**7-11 also provides 24 hours Taxi calling service.**

**If you are calling from foreign countries, please dial the Taiwan National code +886 in front of the number. For example: call NCCU at +86 (2) 2939-3091**
Insurance and Health Exam

Insurance

1. Students’ Safety Insurance (Accidental Insurance)

All NCCU students are required to join the “Students’ Safety Insurance Program.” The insurance premium will be included in your registration fee.

2. Medical Insurance (before you join the “National Health Insurance Program”)

Upon enrollment, international students are required to submit proof of insurance covering their medical expenses during the period after their arrival and before joining the “National Health Insurance Program” (NHI) (see below).

3. National Health Insurance (NHI)

International students who hold a valid ARC and have stayed in Taiwan for six full months are required to join the NHI program. A person staying in Taiwan for six full months refers to a person who has, after entering Taiwan, stayed in Taiwan for six consecutive months or exited Taiwan once for fewer than 30 days with the actual period of time. Stay amounting to six months after the days abroad are deducted. International students shall apply for the NHI through OIC when eligible, and the premium is included in the registration bill. If you have enrolled in the NHI before your registration with NCCU, please contact OIC and determine whether you will transfer and pay your premium via NCCU; the NHI premium in your registration bill will be adjusted accordingly.

NHI Medical Benefits: Students will be issued NHI IC Cards after joining the program. Holding the IC cards along with their ARCs will allow students to...
select medical services from NHI-affiliated hospitals and clinics. Certain registration fees and co-payments will still be charged.


**Physical and Mental Health Center**

NCCU has a modern Health Center with doctors and nurses on the premise, as well as a team of professional counselors who are prepared to assist students starting from their arrival through the end of their stay at NCCU. The newly renovated NCCU Health Center is located across the university main gate, next to the post office. The address is No.177, Sec. 2, ZhiNan Road, Wenshan District, Taipei City 11605, Taiwan (R.O.C). The phone number is (02) 82377420. The following documents are required for making an appointment: Student ID card and National Health Insurance card. (A higher rate will be charged without NHI card.) Languages spoken by doctors: English and Mandarin

**Health Exam**

1. **NCCU Health Exam**

All newly-admitted students are required to complete a health exam according to the NCCU Student Health Form/Health Examination Record within one month after the semester begins. You can do the health exam at any of the following providers:
● NCCU on-campus Health Exam Group Service

NCCU Health Service Section provides an on-campus group health exam service before the start of semester at SiWei Hall (Building 11 between the Administration Building and the Main Library). Please check the campus map on page 35. The health exam date shall be announced.

● Other licensed hospitals

(You must bring the NCCU Student Health Form/Health Examination Record to the hospital.)

Link for details, form, and examination:

2. Item required for Health Certificate (Form B) Form

Health Certificate (Form B) is required when you apply for resident visa.

Orientation and Registration

International Student Orientation

Orientation for international students is held twice a year before the start of each semester. It provides important information about your study and living in Taiwan and offers an opportunity for you to ask questions and be familiar with NCCU campus. Fire drill is required by law to understand the safety and protection at the time of earthquake and fire. The date of the orientation will be emailed to all admitted international students and will be posted on http://oic.nccu.edu.tw/bin/home.php?Lang=en.

Registration

The Registration Notice is posted on the NCCU homepage under Announcements http://www.nccu.edu.tw/english/ and on the webpage of the Office of Academic Affairs under “Latest News” http://aca.nccu.edu.tw/eng/. It is sent to the students’ NCCU mailboxes as well.

1. Payment of Tuition and Fees

   Tuition Bill and Credit Fees Bill can be downloaded from First Commercial Bank. Website: http://eschool.firstbank.com.tw. Payment must be made by the deadline according to the payment methods specified in Tuition Bill.

2. Course Selection

   Course selection and add/drop are conducted via the online course selection system.

   Link for Course Information: http://wa.nccu.edu.tw/QryTor/ default.aspx
   Link for Course Selection System: https://selectcourse.nccu.edu.tw/regcourse/default.aspx
   Link for English-Taught Courses List: http://moltke.cc.nccu.edu.tw/qrycourse/qryEngSub.jsp

3. iNCCU Campus Portal

   Sign in with your NCCU email, which starts with your student ID number. The default password would be nccu + your birthday. (MMDD)
   Link: https://i.nccu.edu.tw/Login.aspx?lan=en
About NCCU

- History and Basic Facts of NCCU
- Office of International Cooperation (OIC)
- NCCU Important Rules and Regulations
- Student Appeal Process
- Accommodation
- Scholarship
- Facilities and Campus Bus Service
- NCCU Surrounding Areas
- NCCU Campus Map
- NCCU Emergency Phone Locations
History & Basic Facts of NCCU

National Chengchi University (NCCU) was founded in 1927. Over the past 8 decades through re-formation and development, we have been upholding our motto, “harmony, independence, balance and preeminence”, and have continued to refine our teaching methods and research in order to nurture talent for our country and society.

We currently have 9 colleges excelling in the Liberal Arts, Law, Commerce, Science, Foreign Languages, Social Sciences, Communication, International Affairs and Education, 34 departments, and 48 postgraduate institutes, of which 34 offer doctoral programs. We have founded 16 on-the-job MA programs, and also 8 distinguished International Master’s Programs and 3 International Doctoral Programs.

The Center for Public and Business Administration Education, Social Science Information Center, Computer Center, Institute of International Relations, Election Study Center, Center for the Third Sector, Center for Creativity and Innovation Studies, Center for China Studies and Taiwan Study center are affiliated to the University. In addition, NCCU also has an affiliated high school, an experimental elementary school and kindergarten, by which NCCU forms a consistent and articulated education system beginning at the pre-school level and continuing all the way to the Ph. D program.
Total Students: 14,000+

International Degree-Seeking Students: 910+

International Exchange Students: 780+

Chinese Learning Center Students: 1200+

Total Faculty Members: 1,100+ (Full time and Part time)

(2012-13 Academic Year)
Office of International Cooperation (OIC)

The Office of International Cooperation (OIC) is committed to creating an exceptional international learning environment so that National Chengchi University (NCCU) can nurture outstanding global leaders with:

- Social responsibility
- Creativity and innovation
- Critical thinking
- Problem solving skills

OIC aspires to enhance the competitiveness of NCCU and to provide the best learning environment for foreign and domestic students and the best research environment for faculty members, by promoting and expediting the internationalization of NCCU, establishing and enhancing international cooperation relationships, enhancing faculty and student exchange opportunities, recruiting international scholars and students, supporting their transition of studying and living in Taiwan, developing high quality English courses and programs, and facilitating the best Mandarin Language education.

Our Office is located at: Administration Building, 8th Floor.
Address: NO. 64, Sec. 2, ZhiNan Road, Wenshan District, Taipei City 11605, Taiwan (R.O.C)
TEL: 886-2-2938-7729
FAX: 886-2-2939-9850

1. International Education Section

We assist you with all administrative matters. Our team of professionals can provide assistance to you in several areas of this transition such as admission, enrollment, scholarship information, practical questions. Services are provided both in Mandarin and English, just simply contact us, E-mail: oic@nccu.edu.tw
Scholarships, Health Insurance, Visa and Other Needs of Degree Seeking Students at NCCU

Alison Ho
Tel: 886-2-29393091 # 62040
Spoken language: English, Mandarin

Outbound and Inbound Exchange Students: Application, Scholarships and Other Administrative Issues

Melody Chang (inbound students)
Tel: 886-2-29393091 # 62068
Spoken language: English, Mandarin

Johnney Huang (outbound students)
Tel: 886-2-29393091 #62025
Spoken language: English, Mandarin

Student Well-being and Assistance. (All Matters of Adjustment, Well-being, Classroom Experiences, etc.)

Annie Yang, PhD, MSW
Language: Mandarin, English
Contact: (by appointment) pjyang@nccu.edu.tw

2. Student Life & Cultural Programs

We organize a variety of student life & culture programs that enrich your quality of life! For example:

Student Ambassadors is a group of domestic students who host various social and cultural activities, such as field trips and world festival, to invite international students exploring various popular tourist locations in Taiwan, and enjoy different local activities. Please contact us at: sa@nccu.edu.tw
◆ **The Buddy Program** is 1-on-1 to provide support in adaptation and a company for extracurricular activities, such as soccer game, dragon boat competition. We recruit local Taiwanese students to help exchange students on daily matters, such as apartment search or commuting problems. Through these interactions, it would be easier for the students to understand each other and to create a friendly social atmosphere.

Please contact us: oic@nccu.edu.tw

◆ **The Campus Caring Group** is a group of experienced local volunteers who help international students studying Chinese and communicating in Mandarin. They also help students with excellent survival tips & skills. Each semester the group holds a series of workshops and a field trip to experience Taiwanese art and craft.

◆ **International Association (NCCUIA)** is an international students group. All members are all international students with few local students assisting to deal with academic and personal difficulties. NCCUIA makes your stay memorable and positive. Please visit our FB at NCCU IA.

◆ **International Youth** is a group composed of some enthusiastic NCCU students, who are devoting themselves to bridge the gap between domestic and international students. In addition to assist foreign students in related issues, IY also holds OICU (Oh! I see you!) Corner regularly, ex. dumplings making, watermelon-eating competition, fan dancing, Chinese calligraphy, lantern flying, BBQ, and much more. IY also invites foreign students to join them to the talent show performance with characteristics of Taiwan, which enables foreign students to have a better understanding of Taiwanese culture. At the end of the semester, IY holds the Certificate Awarding Ceremony for in-coming exchange students in a warm and moving scene. It leaves them unforgettable memories of studying in Taiwan. We cooperate with the Student Ambassador, Buddy Program and the International Association in various activities. Hope through the exchanges and cooperation of different volunteer organizations, foreign students and domestic students can get along more harmoniously.

Please contact us at: oic@nccu.edu.tw
For questions about these programs, simply drop by the OIC office located on the 8th floor of the Administration Building, or contact us at: oic@nccu.edu.tw

◆ Academic Calendar

School Calendar is posted on 
ww.nccu.edu.tw/about/nccucalendar

◆ OIC FB

www.facebook.com/oic.nccu

◆ OIC Youtube

at www.youtube.com/channel/CSY0wPg0dsNYmgcxWFNHuEa
NCCU Important Rules and Regulations

◆ Gender Equality Education Regulation

NCCU enforces equal rights and opportunities for all of our members. The university also emphasizes the understanding and respect among diversities. We adhere to these codes of conduct and laws of the university and our country. Any university member who conducts inappropriate behavior or violates the Gender Equality Education Regulation on the university campus will be investigated according to the university disciplinary regulations. If you or anyone you know is victimized or subjected to inappropriate behavior while on the university campus, please contact the campus police / authorities immediately.

◆ Drug Use is Strictly Prohibited

WARNING: illegal drugs in ANY form, type or amount are completely prohibited in the Republic of China, and penalties are very harsh and severe. Any person possessing illegal drugs is subject to imprisonment from several months to three years. Producing, transferring or selling drugs is subject to death penalty or life imprisonment. Drug use is a very serious crime in Taiwan! Students, foreigners and 'first time users' do NOT receive leniency or preferential treatment in drug abuse cases. NCCU completely obeys the laws of Taiwan and will report drug use to the police authorities. DO NOT USE OR GET INVOLVED WITH ILLEGAL DRUGS IN TAIWAN

◆ Student Conduct and Dress at NCCU

Students should always dress and conduct themselves in acceptable and appropriate ways, suitable for the occasion and situations in which they find themselves. Generally, dress and conduct should be consistent with values of respect and professionalism. While a broad range of discretion is provided to students, professors and other university personnel may state specific and more strict dress and conduct codes to which students must adhere. On formal occasions, such as graduation and ceremonies, formal attire such as suits or dresses may be expected or required.
Student Appeal Process

National Chengchi University (hereinafter the University) formulated the Regulations on Student Appeals Proceedings for the purpose of protecting the rights of students to learning, living, and education. Students of the University, student associations, and other student self-governance organizations (hereinafter referred to as an Appellant) who disagree with a punitive or disciplinary measures or consider a decision imposed by the University to be illegal or inappropriate and thereby violating their rights may file an appeal with the Student Appeals Adjudication Committee (hereinafter referred to as the Committee).

A summarized student appeals procedure for reference. The formal procedures still follow the official documents:

1. An Appellant (including students, student associations, or other student self-governance organizations), if in disagreement with punitive or disciplinary actions imposed by the university, or considers said actions damaging to their rights, may file an appeal with the university within 20 days upon the receipt of the disciplinary notice.

2. When filing an appeal, a written appeal form must be submitted along with the disciplinary notice and relevant supporting proof or materials.

3. When the Committee convenes an adjudication meeting, the Appellant and other offices or personnel related will be invited to the hearing in the proceedings.

4. The Committee must render a formal adjudication of the case no later than two months after receiving the appeal.

5. In the case that the Appellant disagrees with decision made by the Committee, they may file an appeal with the Ministry of Education through the University within 30 days upon the receipt of the committee’s written notice of judgment.

For more information on the Regulations on Student Appeals Proceedings, Appeal Form, and Procedures, please visit to the Office of Student Affairs website: http://osa.nccu.edu.tw/modules/tinyd1/index.php?id=12

Liaison: Ms. Lee (Office of Student Affairs)    Tel.: 02-2939-3091 ext. 62202
Accommodation

On-Campus Housing

Dormitories are non-coed, furnished without mattress or bedding, and equipped with laundry facilities and television rooms. Cooking is prohibited in all NCCU dormitories.

1. Degree-Seeking Students:

Dormitories must be applied online for each semester and for summer by the deadline set in the University Calendar. If applied, dormitory accommodations will be offered to all first-year degree-seeking foreign students, except for those who have graduated from universities in Taiwan. For other degree-seeking international students, accommodation will be decided by drawing lots.

2. Exchange and Visiting Students

Exchange and visiting students should apply for their dormitory accommodation through their contact window at NCCU: Only limited dorm beds are given to exchange/visiting students each semester.

3. Mandarin Studies Students

Limited dormitory accommodations are reserved for and randomly assigned to students enrolled in the Mandarin Studies Program. Please apply by the deadline specified by the Chinese Language Center Office.

Link: http://osa.nccu.edu.tw/en/ (OSA home page)
    http://osa.nccu.edu.tw/en/modules/tinyd7/ (OSA date schedule)
    http://mandarin.nccu.edu.tw/english/accommodation.php

Off Campus Accommodations

The Life Guidance Section provides information on accommodations near the campus as well as assistance in resolving problems with landlord. Students can also contact the TSUEI MA MA Foundation, a third party non-profit organization in Taipei City, for housing and community services. For more information, you can also contact oic@nccu.edu.tw

Link: International Student House
    http://oic.nccu.edu.tw/data/ihouse.pdf
    Tsuei Ma Ma
    http://www.tmm.org.tw/English/index.html
    TeaLit
    http://www.tealit.com/
Scholarship for Degree-seeking International Students

A wide range of scholarships and financial aids are available for international students who are interested in studying at NCCU.

1. NCCU New International Student Scholarship
   Newly admitted international students nominated by the programs offices may apply. The content for the scholarship is a stipend of NT100,000 in year 2010-2011. http://oic.nccu.edu.tw/files/11-1000-280.php

2. ICDF Scholarship
   The ICDF scholarship, provided by the Taiwan International Cooperation and Development Fund, gives full scholarships to foreign applicants. This scholarship is only available for students who are enrolled in the programs in cooperation with ICDF. http://www.icdf.org.tw/ct.asp?xItem=12505&CtNode=30316&mp=2

3. Taiwan Scholarship
   Undergraduate and postgraduate scholarship programs sponsored by Taiwan’s Ministry of Education (MOE) and Ministry of Foreign Affairs (MOFA) to encourage outstanding international students to undertake degree programs in Taiwan. http://taiwanscholarship.moe.gov.tw

4. MOE Common Scholarship
   The MOE Common Scholarship is applicable to degree-seeking international students studying at NCCU. http://oic.nccu.edu.tw/data/moe_eng.pdf
Facilities and Campus Bus Service

Sport Facilities
With the student card, NCCU students can use the on-campus sport facilities of a discount price. You can use the sport center, table tennis room, field, rock-climbing, basketball field and tennis courts. Please consult the counter at the swimming pool if you would like to use the swimming pool, gym and tennis court. The facilities will be closed during P.E classes and the practices of school teams.
http://sports.nccu.edu.tw/main.php

● Swimming Pool
  Mon (12:00-22:00)   Tue to Sat (06:00-22:00)   Sun (06:00-18:00)

● Sports center:
  Mon (10:00-14:00, 18:00-19:20)
  Tue to Fri (12:00-14:00, 18:00-19:20)
  Sat (8:00-21:30)
  Sun (8:00-17:00)
  * Closed on National Holidays.

Computer Center
NCCU students can use computer rooms and printers with their student ID card.
Opening hours:
http://www.cc.nccu.edu.tw/home

Campus Bus Service
NCCU offers regular campus shuttle services from the lower to upper campus for students at NT$1 per trip.
Arts and Cultural Activities center
The center is open to all NCCU members. Movies, music concerts and dance performances are held throughout the semester for free. Please refer to the schedule booklet issued every month for more details. Student clubs can register on-line in order to use performance halls or activity rooms.

Library
Students can borrow books with their student ID card at the library.

<table>
<thead>
<tr>
<th></th>
<th>Undergraduates</th>
<th>Graduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total No. of items</td>
<td>30</td>
<td>50</td>
</tr>
<tr>
<td>Loan Period (weeks)</td>
<td>4</td>
<td>8</td>
</tr>
</tbody>
</table>

Fines for the late return of borrowed items will be charged at the rate of NT$5 per item each day.

For opening hours and more information, please refer to the following link.
http://www.lib.nccu.edu.tw/?lan=en
NCCU Surroundings

For Details of NCCU Facilities, please visit: http://www.nccu.edu.tw/?locale=en
<table>
<thead>
<tr>
<th>Location Number</th>
<th>Location Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Social Science Information Center entrance</td>
</tr>
<tr>
<td>02</td>
<td>Jing Tang Building entrance</td>
</tr>
<tr>
<td>05</td>
<td>Yi-Xian Building entrance</td>
</tr>
<tr>
<td>10</td>
<td>1st floor of Fong Yu Building (by the Public Phone)</td>
</tr>
<tr>
<td>12</td>
<td>1st floor elevator entrance of Lohas Building</td>
</tr>
<tr>
<td>14</td>
<td>2nd floor main entrance and 1st floor by the ATM, and 2nd, 3rd, 4th floor fire gate of Computer Center</td>
</tr>
<tr>
<td>16</td>
<td>2nd floor main entrance and 1st floor elevator entrance of Administration Building</td>
</tr>
<tr>
<td>18</td>
<td>Journalism entrance Building</td>
</tr>
<tr>
<td>21</td>
<td>DaYong Building entrance</td>
</tr>
<tr>
<td>23</td>
<td>Entrance of Swimming Pool</td>
</tr>
<tr>
<td>24</td>
<td>Gymnasium entrance</td>
</tr>
<tr>
<td>26</td>
<td>Commerce Building entrance</td>
</tr>
<tr>
<td>27</td>
<td>2nd floor entrance of General Building</td>
</tr>
<tr>
<td>31</td>
<td>1st floor Walkway of Communication Building</td>
</tr>
<tr>
<td>32</td>
<td>DaoFan Building side entrance of the corridor</td>
</tr>
<tr>
<td>33</td>
<td>BaiNian Building entrance and back entrance</td>
</tr>
<tr>
<td>34</td>
<td>JiTao Building front entrance and back entrance (in front of the restroom)</td>
</tr>
<tr>
<td>36</td>
<td>2nd floor elevator of International Building</td>
</tr>
<tr>
<td>37</td>
<td>3rd, 4th, 5th, 6th, 7th, 8th floor, and by the coin phone at the 6th floor of Art and Culture Center</td>
</tr>
<tr>
<td>39</td>
<td>Back Entrance Security Office</td>
</tr>
<tr>
<td>61</td>
<td>Entrance of ZhuangJing Residence Hall No.1</td>
</tr>
<tr>
<td>64</td>
<td>Outside and Inside the entrance of ZhuangJing Residence Hall No.4</td>
</tr>
<tr>
<td>67</td>
<td>Outside of the entrance of ZhuangJing Residence Hall No.9 (by the interphone)</td>
</tr>
<tr>
<td>68</td>
<td>Entrance of ZiQiang Residence Hall No.5 and 6</td>
</tr>
</tbody>
</table>
69  Entrance of ZiQiang Residence Hall No.
70  Male Graduates Students’ Residence Hall entrance
71  Left side and right side of ZiQiang Residence Hall No.9 entrance
   a  All-Weather Corridor riverbank
   b  Round Top Circle Parking Lot
   c  Round Top Circle Motorcycle Parking Lot (Pilar No.5)
   d  Male Graduates Students’ Residence Hall (Exit to Round Top Circle)
   e  ZiQiang Residence Hall Basketball Court
   f  Entry on Round Top Circle (near Art & Culture Center main entrance)
   g  9KV substation office entrance
   h  By the ATM opposite to the Art and Culture Center main entrance
   i  By the ATM of the bus stop outside ZhuangJing Residence Hall No. 1
Transportation

- From Taiwan Taoyuan International Airport to NCCU
- Public Transportation
- NCCU Surroundings
- Taipei Metro System Map
Transportation

From Taiwan Taoyuan International Airport to NCCU

1. Airport Pick-up Service (for exchange students only)

For exchange students, if this is your first time to Taiwan and you need OIC to arrange airport pick-up service for you, you should fill out the “Survey for Airport Pick-up Service” form and send it to OIC 10 days prior to your arrival via fax: +886-2-2939-9850 or email: oic@nccu.edu.tw.

2. By Taxi

There is a taxi pickup area by the Terminal Arrival area at Taiwan Taoyuan International Airport. Airport taxis provide 24-hour transportation services. The cost is about NT$1,100~$1,700 for a one-way trip to any Taipei destination such as downtown or New Taipei City.

Terminal 1 Taxi Service Center’s phone number: (03) 398-2832
Terminal 2 Taxi Service Center’s phone number: (03) 398-3599

3. By Public Transportation

From the airport arrival area, take the airport bus to Zhongxiao Fuxing MRT Station (捷運忠孝復興站).

Then, take the MRT (Taipei Rapid Transit System) brown line, to MRT Taipei Zoo.

Then, take the bus (#236, 237, 611, 282, Brown-11, or Brown-6) across the street from MRT Taipei Zoo Station to NCCU.

Total cost is about NT$200.

Link: http://www.taoyuan-airport.com/english/Buses/
(Airport Bus)
(MRT)
(Taipei Bus)
From Taipei Songshan Airport to NCCU

1. By Public Transportation

There is a MRT Station at car park 1 in front of Terminal 1. You can simply take the MRT to Taipei Zoo station (Brown Line) and then take one of the various city buses (236, 282, 611, Green 1, Brown 3, Brown 6, Brown 15, and Brown 18) to get to NCCU campus.

2. By Taxi

If you have too much luggage, you can grab a taxi. It takes about NT$300.

Public Transportation

1. EASYCARD

The EASYCARD is a prepaid, rechargeable transportation card, which can be used on all Taipei buses, MRT trains, metro shuttle buses, and at Taipei Public Parking lots. It can be purchased at all convenience stores, MRT stations, and Taipei city bus stations. Link: http://www.easycard.com.tw/english/index.asp

2. MRT (Taipei Mass Rapid Transit System)

MRT is the best way to get around Taipei. The MRT trains operate from 6:00am to 12:00am. You can buy IC Single-Journey Ticket, One-day Pass, or use the EASYCARD to ride the MRT train. Link: http://english.trtc.com.tw/MP_122032.html

3. Taipei Bus

Most Taipei buses operate from 6:00 a.m. to 11:30 p.m. The fare is NT$15 per zone. A bus route may cross more than one zone. There are more than 300 bus routes, and the major transfer hub is around Taipei Main Station with stops of over 50 bus lines. Most of the bus drivers do not speak English, and there is no English information on bus stops. However, a bus route map in English is usually posted on the bus. Drivers do not give out changes. You can either pay by the EASYCARD or deposit the exact change into the fare box on the bus. Link: http://www.e-bus.taipei.gov.tw/index_6_1.html
4. Taiwan Railway

Taiwan Railway, the oldest transportation system in Taiwan, provides intercity services with affordable fare. International students with valid passport and student ID are eligible to purchase Taiwan Rail Pass (TR Pass) which allows unlimited travels for 10 days, 20 days or 30 days on Taiwan Railway Service.


5. Taiwan High Speed Rail (THSR)

The Taiwan High Speed Rail (THSR) began operating on January 5, 2007. The THSR train travels from Taipei City to Kaohsiung City in roughly 90 minutes compared to 4-6 hours by conventional rail or bus.


6. Taxi

Taxis are prevalent throughout Taipei city 24 hours a day. The meter fare of taxi starts from NT$70. There is a NT$20 surcharge for night taxi services (11pm to 6am). Most taxi drivers cannot speak or read English, so providing them with the destination in Chinese characters or a map is helpful. All 7-11 convenience stores in Taipei provide call-a-cab service, which may be essential at night for safety purpose.

NCCU Surroundings
Taipei Metro System Map
Living in Taiwan

- Getting to Know Taiwan
- Discovering Taipei
Getting to Know Taiwan

1. Basic Facts

The Republic of China (Taiwan) ranks among the top fifteen trading countries in the world today. It also enjoys one of the highest living standards in Asia. With traditional Chinese arts and crafts flourishing today, Taiwan remains the heir to five thousand years of Chinese civilization. The island of Taiwan is located about 120 miles off the eastern shores of Mainland China, approximately midway among Japan, Korea, Hong Kong and the Philippines. The location of Taiwan between Northeast Asia and Southeast Asia, as well as between Mainland China and America makes it strategically important. The island stretches about 240 miles from north to south and about 85 miles across the widest points from east to west, with a total area of 14,000 square miles. About two-thirds of the island is covered with lush and forested mountains.

- Area: 36,000 square kilometers
- Population: 23 million
- Capital: Taipei City
- Voltage Requirements: 110 volts
- Currency: New Taiwan Dollar (NTD)
- Time Zone: 8 hours ahead of Greenwich Mean Time (+8:00 GMT). Daylight Savings Time is not applied in Taiwan.
- Race: the Han people, the native
- Languages: Mandarin / Taiwanese / Hakka / Aboriginal Dialects
- Religions: Buddhism / Confucianism / Taoism / Christianity / Catholicism / Islam

Link: http://eng.taiwan.net.tw/

2. Banking Services

Other than the conventional banking providers, Taiwan’s post offices provide banking services as well. You may open a bank account at any Post Office by providing the Alien Resident Certificate (ARC) (or the “Record of ID number in the Republic of China” (available upon request from the National Immigration Agency), a valid
passport, and an initial deposit of NT$10 along with a completed New Account Application Form. You will receive an ATM card and an account book once the new account is opened. Similar documents for a new account are required by First Commercial Bank, except that the initial deposit is NT$1,000.

● Post Office, NCCU Campus Branch:
  Located inside the Art and Culture Center (across from the International Building)
  Tel. (02) 2938-7146
  Hours: Monday to Friday 8:30 a.m. to 4:30 p.m.

● Post Office, Zhi Nan Branch:
  Located across the main gate of NCCU
  No. 115, SEC. 2, Zhi Nan RD. 115 Taipei, Taiwan
  Tel. (02) 2939-3767
  Hours: Monday to Friday 8:00 a.m. to 5:00 p.m.
  Link:

● First Commercial Bank, Muzha Branch
  No. 11 BaoYi Road, Wenshan 116, Taipei
  Tel. (02) 2234-5101
  Transportation to the bank:
  Bus: 282, 236, 251, 237, or 611
  Bus Stop: Muzha Old Farmer’s Association (Muzha Qu Nong Hui)
  Hours: Monday to Friday 9:00 a.m.~3:30 p.m.

3. Hospitals

● National Taiwan University Hospital (NTUH)
  No. 7, ZhongShan South Road, Taipei
  Tel. (02) 2312-3456/ 2397-0800

● WanFang Hospital
  No. 111, Sec. 3 XingLong Road, WenShan District, Taipei
  Tel. (02) 2930-7930
Tri-Service General Hospital
No. 40, TingZhou Road Section 3, Taipei
Tel. (02) 2365-9055/ 2365-4048

Other nearby Hospitals

4. Public Holidays

- Foundation Day of the Republic of China: January 1st
- Chinese New Year: January 1st, 2nd, and 3rd of the Lunar Calendar
- Peace Memorial Day: February 28th
- Tomb Sweeping Day: April 5th
- Dragon Boat Festival: May 5th of the Lunar Calendar
- Moon Festival: Aug. 15th of the Lunar Calendar
- Double Tenth National Day: October 10th

Discovering Taipei

Taipei City is Taiwan’s capital and the center of economic, cultural, and political activities. You will find Taipei City a combination of tradition and modernity in its architecture styles and vigorous cultural activities. There are several fine museums in Taipei: National Palace Museum, Taipei Fine Art Museum, National Museum of History, and Postal Museum. On the city’s outskirts, the Yangmingshan National Park has a unique volcanic terrain, a rich variety of forest vegetation, and an extensive network of hiking trails. The Taipei Zoo is the largest zoo in Taiwan and is only 5 minutes away from National Chengchi University.

Taipei Districts

1. Songshan 2. Xinyi
5. Daan 6. Datong
7. Wanhua 8. Wenshan

For more Information about Taipei
   http://maps.google.com/maps?f=q&hl=zh-TW (Taiwan Map)

Photographed by:
Mao Ya Yuan, Lo Hao Yun, Kerri Wu, Retno Widyastuti, Martin David
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