

109學年度外國學生甄試入學問與答

**FAQ for NCCU Spring 2020 Admission
for International Student**

中文版

English Version

109 學年度外國學生甄試入學問與答

一般問題

1. 簡章內容

簡章包含申請注意事項、申請各系所學程注意事項、各系所招生名額、獎助學金、學雜費參考標準、住宿資訊等等。

2. 招生相關網站及文件下載

- [申請資格說明](#)
- [招生網站](#)
- [招生簡章](#)
- [申請入學線上報名](#)
- [獎助學金](#)（部分學院或系所學程亦提供獎助學金，請自行聯繫欲申請系所學程辦公室確認）
- [資助者聲明書範本](#)（如適用）
- [入出國日期證明書](#)（如適用）
- [未設戶籍具結書](#)（如適用）

3. 能否在第 2 學期申請政大嗎？

本校一年接受二次外國學生申請入學。分別於 2 月/9 月開學。

4. 如果不懂中文，還可以申請嗎？

政大課程多以中文為主，若欲申請就讀一般系所學程者，仍須具備一定程度之中文能力。

目前學士班並無英語學程，若語言為申請者優先考量，[企管系](#)大學部提供較多的英語課程，並為校內擁有最多國際學生的學士班學程。此外，政大另有 6 種碩博士英語學位學程，網頁連結如下。從 109 學年度第一學期起，創新國際學院提供大學部全英語學程，詳請請見網站。

- IMBA: [International MBA Program](#) (IMBA 申請流程，請洽 IMBA 辦公室。需具備工作經驗)
- IMAS: [International Master's Program in Asia-Pacific Studies](#)
- IMICS: [International Master's Program in International Communication Studies](#)
- IMPIS: [International Master's Program in International Studies](#)
- IMES: [International Master's Program in Applied Economics and Social Development](#)
- IDAS: [International Doctor Program in Asia-Pacific Studies](#)

※每年申請名額及需繳交資料不同，請以簡章公告為主。

5. 政大提供那些英語授課課程？

- 課程查詢：<http://moltke.cc.nccu.edu.tw/qrycourse/qryEngSub.jsp>.
(每年課程不盡相同)

申請資格

1. 我是否符合外國學生申請資格？

請詳見簡章及資格說明網頁確認。

2. 何謂「選讀生」？

- 就讀期限通常為1學期或1學年
- 沒有畢業證書
- 並非所有系所招收選讀生
- 不能申請校內宿舍
- 不能以就學目的申請簽證，相關簽證規定，請逕向駐外館處查詢
- 修課10學分者以上者，除學分費外，另需繳交雜費。

學雜費收費標準，請參考：http://aca.nccu.edu.tw/p2-dean_fees.asp

3. 是否招收外國轉學生？

外國學生無法以轉學管道入學，只能以申請方式入學並從1年級開始就讀。但是否符合申請資格，仍需依照簡章與相關法規規定。

入學前曾在教育部認可之國外大學院校就讀者，可在規定期限內向系所申請學分抵免。關於學分抵免規定，請參考本校教務處註冊組網頁 http://aca.nccu.edu.tw/p3-register_advanced.asp。

學士班學生入學前曾在教育部認可之國外大學院校就讀者，亦可申請提高編級(欲就讀二年級以上者)，需在規定期限內攜帶肄業證明書及成績單向各就讀系所辦公室提出申請

申請資料

1. 是否需驗證畢業證書及成績單？

持國外、港澳及大陸學歷者，申請時，除翻譯文件須要公證外，其它文件（畢業證書影本、成績單正本及財力證明正本）申請時尚不需要經過駐外館處或相關單位驗證。

如經本校錄取，則應依下列規定繳交經相關單位驗證之畢業證書，學位證書（適用於持大陸地區學士及以上學位者）及歷年成績單與其他相關學歷證明文件並辦理報到，始得註冊入學。

國外學歷

- 應依教育部『[大學辦理國外學歷採認辦法](#)』規定辦理。
- 畢業證書及歷年成績單應經過學校所在地之[中華民國駐外館處或代表處](#)驗證。如學校核發文件為中、英文以外之語文，其中文或英文譯本亦應經過台灣駐外單位或代表處驗證。

港澳學歷：應依『[香港或澳門學歷檢覈及採認辦法](#)』規定辦理。

大陸地區學歷：應依『[大陸地區學歷採認辦法](#)』規定辦理

- **高中**：先經大陸當地公證處公證，後經海基會驗證之畢業證書及完整成績單
 - (1) 正式畢業證書和三年完整成績單至經大陸地區**當地**公證處公證。請告訴大陸公證處該文件要在臺灣使用，所以必須請他們寄一份到臺灣的海基會，即是辦理時在大陸公證處要申請兩份，一份自己保留，一份由公證處寄到臺灣的海基會。
 - (2) 已公證之畢業證書及完整成績單至海基會辦理驗證。請攜帶公證書至海基會辦理驗證。相關驗證手續請向**海基會**查詢。
- **大學以上**：
 - (1) 畢業證（明）書影本
 - (2) 學位證（明）書影本
 - (3) 歷年成績單
 - (4) **畢業證（明）書**經[大陸高等學校學生信息諮詢與就業指導中心](#)認證屬實之認證報告影本
 - (5) **學位證（明）書**經[大陸地區學位與研究生教育發展中心](#)認證屬實之認證報告影本
 - (6) **歷年成績單**經[大陸高等學校學生信息諮詢與就業指導中心](#)或[大陸地區學位與研究生教育發展中心](#)認證屬實之認證報告影本

- (7) 護照影本
- (8) 碩士以上學歷者，請提供學位論文。
 - 繳交錄取報到文件時，請另 Email 電子學位論文 PDF 檔至國合處 intladm@nccu.edu.tw，PDF 檔請包含論文審定書。
 - 九月開學報到日時，請提供紙本論文驗證，驗畢歸還。
- (9) 如學士學位未滿 8 學期、碩士學位未滿 2 學期、博士學位未滿 4 學期，請畢業學校開具完整註冊證明備查，並加蓋畢業學校教務處或研究生院章戳

備註：

1. 上述大陸認證單位暑假期間可能不上班，且認證時間至少約需一個月，所以請務必儘早辦理，以免影響報到及註冊資格。
2. 若對認證流程有疑問，請直接聯繫各認證單位。

2. 存款證明規定為何？

- 財力證明定期或活期均可
- 若存款證明非申請人本人帳戶，另須檢附資助者親筆聲名信（中文或英文），說明資助者與申請人之關係，並保證負擔申請人在臺就學所有費用
- 資助者聲明書範本
- 獎學金學生，請檢附全額獎學金得獎證明

3. 是否規定讀書計畫或自傳的格式？

若申請系所未特別說明讀書計畫或自傳格式，則代表申請者可自由發揮。若有疑問，請洽詢該系所辦公室。

4. 繳交中文/英文語言能力證明規定為何？

請參考簡章確認欲申請系所是否規定能力證明的種類及成績。若未規定，則可交任何形式的證書或成績單。若有疑問，請與系所辦公室聯繫確認。

5. 是否需繳交「喪失國籍許可證明書」、「入出國日期證明書」、「未設戶籍具結書」？

請詳閱簡章及申請資格網頁確認身分資格及需繳文件。

若申請人需繳交上述文件且申請超過一個系所，請將文件正本放在任一申請件中，其它的申請件可放影本。

FAQ for NCCU 2020 Admission for International Student

General Enquiry

1. What does the admission brochure include?

It includes application instruction, admission criteria and quotas of each department/program, scholarship, tuition, accommodation, etc.

2. What are admission relevant links?

- [Eligibility Checker](#)
- [Admission Homepage](#)
- [Admission Brochure](#)
- [Admission Online Application System](#)
- [Scholarship](#) (Some programs/departments may have their scholarship, so please contact them directly.)
- [Sponsorship Letter Sample](#) (If applicable)
- [Certificate of Entry and Exit Dates](#) (If applicable)
- [Non-Household Registration Declaration](#) (If applicable)

3. Does NCCU accept application for the spring semester?

NCCU accepts international applications twice a year. We have spring admission and fall admission.

4. If I don't know Chinese, can I apply?

Courses at NCCU are mainly conducted in **Chinese**. Hence, international students enrolled in regular programs are required to have adequate Chinese language proficiency.

If you are **an undergraduate program applicant**, you may consider applying to the [Dept. of Business Administration](#) since its bachelor's program has more courses taught in English than other undergraduate programs and the department has the biggest number of international students among our undergraduate programs. As of September 2020, international college of innovation provides an English program for undergraduates. For more information, please visit their website.

If you are a **master/doctoral program applicant**, there are 6 English programs for reference.

- IMBA: [International MBA Program](#) (*For admission to IMBA, please contact IMBA office directly. Working experience is required*)
- IMAS: [International Master's Program in Asia-Pacific Studies](#)
- IMICS: [International Master's Program in International Communication Studies](#)
- IMPIS: [International Master's Program in International Studies](#)
- IMES: [International Master's Program in Applied Economics and Social Development](#)
- IDAS: [International Doctor Program in Asia-Pacific Studies](#)

※ The quota and criteria for each program/department may differ each year. Please refer to the latest online brochure for more information.

5. What is NCCU English-taught courses link?

<http://moltke.cc.nccu.edu.tw/qrycourse/qryEngSub.jsp>.

(The list of English-taught courses will be different each year.)

6. How many programs can I apply?

One email account can apply 7 programs. If applicants want to apply more than 7 programs, they need to use another email account.

Eligibility

1. Am I eligible for NCCU International Admission?

Please refer to the [admission brochure](#) and [eligibility checker](#)

2. What are “non-degree students?”

NCCU only accepts “exchange students” who are nominated by the partner universities according to the signed exchange agreements. If international students can't be nominated as exchange students but still are interested in studying at NCCU for one semester/one academic year, they may apply to be enrolled as a fee-paying non-degree student at NCCU via international admissions.

However, **not** all the departments offer the admission quota for non-degree students (fee-paying visiting students). Non-degree students **cannot** apply for the on-campus housing and also **cannot** apply for the Taiwan Visa with the purpose of the short-term study at NCCU. For the VISA issue, please kindly contact the Taiwan Overseas Representative for further information.

In addition to the credit fees, the non-degree students taking more than 9 credits (counted by the actual class hours) will also need to pay additional “other fees.” For the tuition rate, please refer to <http://aca.nccu.edu.tw/eng/p1-fees.asp>.

3. Does NCCU accept international transfer students?

NCCU does not accept international transfer students. All new international students will start their study from the freshman year, but applicant eligibility still depends on the admission brochure and the relevant regulations.

However, you may apply for the credit exemption with the approval from the department by the prescribed deadline. For more information about this regulation and the procedure, please visit <http://aca.nccu.edu.tw/download/rulesdata/law06B.pdf>

Undergraduate students who wish to enroll in upper-level courses should submit certification of completion of any pre-requisite courses and transcript along with completed application to the office of the academic department you belong to.

Required Application Documents

1. Should my photocopy of highest academic degree and original official transcript be verified by Taiwan Overseas Representative Office?

At the time of application, except that the copies of the translation in Chinese or English need to be notarized if the original diploma or transcripts are not in Chinese or English, other documents (i.e. one photocopy of the diploma of the highest academic degree, one original official transcript or an official bank statement) can be unverified by related offices.

However, **the newly admitted students** can enroll only after they have submitted the photocopies of their diploma, certificate of degree conferral (applicable to the applicants with the bachelor's degree or above obtaining from the schools in Mainland China which are specifically recognized by MOE) as well as the full academic transcripts and other relevant academic certificates which are all verified by the related offices according to the following regulations.

Foreign Degrees

- The students whose degrees are conferred by the foreign schools (excluding the schools in Hong Kong, Macau, and Mainland China) shall follow “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.”
- **The diploma and the full academic transcripts** are required to be verified by the [Taiwan Overseas Representative Offices](#) in the country of the original schools. If the original documents are not in Chinese or English, the Chinese or the English translations are also required to be verified by the Taiwan Overseas Representative Offices.

Hong Kong and Macau Degrees

- The students whose degrees are conferred by the prescribed schools in Hong Kong or Macau shall follow the “[Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macau](#)” for the requirement of relevant academic certificates.

Mainland China Degrees

- The students whose degrees are conferred by the prescribed schools in Mainland China shall follow the “[Regulations Governing the Examination and Recognition of Educational Qualifications from Mainland China](#)” for the requirement of relevant academic certificates.

- [Verification Procedures for Mainland Chinese Academic Qualifications](#) (Bilingual version)

2. What are the regulations of submitting the official bank statement?

- Either fixed or current account is acceptable.
- If the official bank statement is not in the name of the applicant, a signed sponsorship letter in Chinese or English is required, in which the relationship between the sponsor and the applicant is stated and the support of the applicant's expense for the duration of the applicant's studies in Taiwan is guaranteed.
- [Sponsorship Letter Sample](#)
- Students with full scholarship must provide proof.

3. Are there any regulated formats of my study plan or autobiography?

If departments/programs do not regulate the words or format of your study plan and autobiography, it means it is up to you. For further assistance, please feel free to contact departments/programs you would like to apply and refer to the brochure for contact information.

4. What are regulations of submitting Chinese or English Proficiency Test transcripts or certificates?

Please read the admission brochure to confirm if the departments/programs you are applying to specify the types. If not, you can submit it in any format.

But, if the departments/programs regulate applicants to submit the certain level of transcripts or certificates, applicants must meet their requirement at the time of application.

Please feel free to contact departments/programs you would like to apply for more assistance.

5. Do I need to submit “Forfeited Nationality Permit Certificate,” the “[Certificate of Entry and Exit Dates](#)” and the “[Non-Household Registration Declaration](#)?”

- Please visit the brochure or eligibility checker to confirm the required documents.
- According to Article 2 of the Taiwan Nationality Law (available on the “eligibility” section of the brochure), **as long as when you were born, your father or mother was a national of Taiwan, you have Taiwan nationality automatically** even though you never come to

Taiwan / never have Taiwan passport / your current country does not recognize dual citizenship.

If you are applying to more than one program, you may include the original in one of the applications and the photocopies in the rest of the applications.