National Chengchi University
Regulations for Exchange Student Mandarin Class Tuition Waiver

Passed by Center of International Education & Exchange Committee on April 9, 2008
Amendment passed by Center of International Education & Exchange Committee on June 12, 2008
Amendment passed by Center of International Education & Exchange Committee on July 7, 2008
Amendment passed by Office of International Cooperation Committee on December 30, 2009
Amendment passed by Office of International Cooperation Committee on January 13, 2011
Amendment passed by Office of International Cooperation Committee on April 27, 2011
Amendment passed by Office of International Cooperation Committee on October 25, 2012

Article 1. The purpose of these regulations is to encourage students from partner universities of National Chengchi University (hereinafter referred to as “NCCU”) to study Mandarin at NCCU so as to promote substantial exchange relationship with partner universities and to further develop cooperation and exchange relationship with other foreign universities.

Article 2. Eligibility:
A. Applicant should be an exchange student from the university that has an exchange agreement with NCCU at university level or college level.
B. Applicant shall not receive any scholarship in Taiwan from Ministry of Education, Ministry of Foreign Affairs or other governmental organizations, nor subsidy from domestic or foreign associations. However, applicant who has received scholarship or subsidy based on the reciprocal principle of two schools is eligible to apply.

Article 3. The application for this tuition waiver shall be processed four times a year in Spring, Summer, Fall and Winter term. The application submission periods shall be officially announced by OIC. Late application will not be accepted.

Article 4. This tuition waiver will waive student’s Mandarin class tuition of one term (three months). Students taking both regular academic class and part-time Mandarin class can apply in Spring and/or Fall term only. Students taking only full-time Mandarin class can apply for tuition waiver extension twice at maximum.

Article 5. Applicant should submit the following documents to Office of International Cooperation (hereinafter referred to as “OIC”) for review:
A. Students of “Full-time Mandarin Class Only” (review done before class starts):
   1. First-time Application:
a. Application form  
b. A Study Plan of Mandarin Learning (written in Chinese or English)  
c. Any other related documents beneficial for review

2. Extension Application:  
a. Chinese learning score report  
b. Class attendance record  
c. Any other related documents beneficial for review

B. Students of “Academic class + Part-time Mandarin” (review done after class ends):
   1. First-time Application:  
a. Application form  
b. Chinese learning score report  
c. Class attendance record  
   2. Extension Application: same documents as above

Article 6. All applications will be considered and reviewed in OIC Committee Meeting. The amount of tuition waiver is equivalent to the tuition of Mandarin class of each term (fees for medical insurance, accident insurance and others are not included).

Article 7. Tuition Waiver Giving Criteria
   A. Students of “Full-time Mandarin Class Only”
      1. First-time Application: class tuition waived in full amount  
      2. Extension Application: class grade of previous term must be above 80, and tuition will be waived according to attendance:  
a. Absence less than 10% (≤ 10%) : 100% tuition waived  
b. Absence more than 10% and less than 15%(≤ 15%) : 50% tuition waived  
c. Absence more than 15% (> 15%) : 0% tuition waived  
   B. Students of “Academic class + Part-time Mandarin” will first pay the class tuition in full. After class ends, OIC will review the class performance and start to refund the tuition on the third week:
      1. First-time Application: class grade must be above 80, and tuition will be refunded according to attendance:  
a. Absence less than 10% (≤ 10%) : 100% tuition refund  
b. Absence more than 10% (> 10%) : 0% tuition refund  
      2. Extension Application: same criteria as above

Article 8. For Full-time Mandarin students receiving full tuition waiver, OIC will directly remit the tuition fees to Chinese Language Center.

Article 9. The regulations take effect after being passed by Committee of International Cooperation and signed by the President of NCCU, likewise for amendment of the regulations.