

# 國立政治大學一〇三學年度國際學生入學通知

103 年 05 月 16 日政教校字第 1030011893 號

受文者：各錄取新生

主旨：台端經錄取為本校一〇三學年度新生，請依說明事項辦理。

說明：

一、正取生請完成線上學籍登錄並列印出學籍記載表，連同經相關單位驗證之學歷文件（含最高學歷畢業證書及完整成績單；持大陸地區學士及以上學位者，須另繳學位證書），於 2014 年 6 月 27 日前寄回本校國際合作事務處國際教育組完成報到手續（郵戳為憑），逾期未完成線上登錄或未寄回規定報到文件者視同放棄入學資格，本校將依規定通知該系之備取生遞補。持國外學歷者，學歷文件須經原文件核發機構所在地之駐外館處驗證。持香港或澳門學歷者，請依『香港澳門學歷檢覈及採認辦法』規定辦理並繳交經驗證之學歷文件；持大陸地區學歷者，請依『大陸地區學歷採認辦法』規定辦理並繳交經驗證之學歷文件。如錄取之系所學程訂定中文能力檢定標準係依照本校「外國學生入學辦法」規定，請一併繳交「華語文能力測驗」基礎級或以上證明文件影本（中文能力檢定標準規定請參閱 103 學年度外國學生入學申請簡章）。如欲報名本校華語文中心秋季期課程，請於申請截止日前繳交申請表(<http://oic.nccu.edu.tw/data/degfall2014.doc>)至本校國際合作事務處國際教育組。

● 線上學籍登錄網頁：<http://schwebap.nccu.edu.tw/ZEWWeb/IntStdApply/Index.aspx>

二、錄取新生之註冊及繳費通知單等相關事宜，將會以 e-mail 通知，請於規定期限內完成註冊、選課、學分抵免等相關事項。國合處網址：<http://oic.nccu.edu.tw/>。

三、學士班新學年度錄取之外國學生第一年及第二年優先分配床位；碩、博士班新學年度錄取之外國學生，第一年保障住宿（惟曾取得國內大學學位者，不在保障之列）。學士班三年級以上（含三年級）及碩、博士班二年級以上（含二年級）之學生則需於學期開始前重新提出申請，與一般生共同參與抽籤。凡本校住宿學生應於期限內完成學校規定之體檢及防災演練，否則應予立即退宿，且次學年度不得住宿。宿舍法規及相關費用請參考住宿輔導組網頁，網址：<http://osa.nccu.edu.tw/modules/tinyd4/>。

四、學士班欲申請提高編級者（欲就讀二年級以上者），請於 2014 年 8 月 30 日前攜帶肄業證明書及成績單向各就讀系所辦公室提出申請。

五、本校已實施「外語畢業標準檢定辦法」及「服務學習與實踐課程實施辦法」必修零學分課程，學士班學生須符合前兩項標準始得畢業。

六、持有居留證之外國學生在台居留滿六個月起，應參加全民健康保險。9 月開學時未取得居留證或持居留證未滿六個月者，請自行購買自入境當日起至少六個月效期之海外醫療及傷害保險並於 2014 年 9 月 19 日前繳交該保險證明影本至國際合作事務處。

七、該入學通知或錄取通知並不保證簽證取得，簽證須由我國外交部或駐外館處核給。居留簽證申請資訊，請參閱外交部領事事務局網站 <http://www.boca.gov.tw/>。

八、國際學生相關事務，請洽詢國際合作事務處（Office of International Cooperation）。

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九、線上國際學生手冊

[http://oic.nccu.edu.tw/data/studenthandbookChinese\\_2013.pdf](http://oic.nccu.edu.tw/data/studenthandbookChinese_2013.pdf)

103 學年度行事曆 [http://aca.nccu.edu.tw/download/calendar103\\_ch.pdf](http://aca.nccu.edu.tw/download/calendar103_ch.pdf)

## NCCU Admission Notice for International Students for the 2014 Academic Year

(May 16, 2014 OAA NO.1030011893)

Dear newly admitted students,

Congratulations! It's our great pleasure to have you become part of our University. Please read the following information and follow the relevant instructions. If you have any questions, please feel free to contact us.

1. Newly admitted students will need to complete online enrollment registration and print out the "Enrollment Registration Form." Please mail the form with your educational documents verified by the related offices (including the diploma of highest academic degree and complete transcripts; those with the bachelor's degree or above obtained from the schools in Mainland China specifically recognized by MOE are also required to provide the certificate of degree conferral) to **International Education Section of the Office of International Cooperation (OIC) on or before June 27, 2014** (postmark deadline). Those failing to complete the online enrollment registration or those failing to provide the required documents by the prescribed date and whose documents are postmarked after that date **will forfeit their candidacy** for admission; admission offers will be extended to the applicants on the waiting list, as stipulated by the regulations. Students with the degrees conferred by the foreign schools (excluding the schools in Hong Kong, Macao, and Mainland China) are required to provide the educational documents which are verified by the Overseas Representative Office in the country of the issuing institution. Students with the degrees conferred by the prescribed schools in Hong Kong or Macao have to follow the "Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao" to provide the verified educational documents. Students with the degrees conferred by the schools in Mainland China which are specifically recognized by MOE have to follow "The Regulations Governing the Accreditation of Schools in Mainland China" to provide the verified educational documents.

If Chinese language requirements of the departments or the graduate institutes to which you are admitted are in accordance with the regulations in "NCCU Admission Guidelines for International Students", please also provide a photocopy of TOCFL certificate at Level 2 or above. (Regarding the Chinese language requirements, please refer to "NCCU Admission Brochure for International Students 2014".) To take Chinese courses at NCCU Chinese Language Center, please submit the application form (<http://oic.nccu.edu.tw/data/degfall2014.doc>) by the prescribed application deadline.

Online enrollment registration website: <http://schwebap.nccu.edu.tw/ZEWWeb/IntStdApply/Index.aspx>

2. Important information regarding registration procedures (e.g. payment of tuition/registration fee, course selection, etc.) will be provided to the new international students via e-mail. Please complete the registration, course selection, the application of credits transfer/exemption, etc., by the deadline. OIC website: <http://oic.nccu.edu.tw/>
3. International undergraduate students have priority to stay in campus dormitories for freshman and sophomore during academic year. International graduate students are guaranteed on-campus housing for the first year of study except for those who graduated from the universities in Taiwan. Third-year or above international undergraduate students and second-year or above graduate students should renew their applications prior to the start of the semester in order to qualify for a lottery drawing with other regular students. All new students are required to complete the physical check-up and disaster drills required by the school within the stipulated period of time. New on-campus residents failing to meet this requirement will lose their residence rights immediately and will not be able to apply for on-campus housing until the academic year after next. For dormitory regulations and rates, please refer to the website of the Student Housing Service Section at <http://osa.nccu.edu.tw/en/modules/tinyd4/>
4. Undergraduate students who wish to enroll in upper-level courses should submit certification of completion of any pre-requisite courses and transcript along with completed application to the office of the academic department you belong to by **August 30, 2014**.
5. NCCU has implemented "NCCU Rules Governing Foreign Language Graduation Examinations" and "National Chengchi University Executive Regulations for Service Learning and Practical Courses." Undergraduate students are required to fulfill these requirements before graduation.
6. International students who hold an Alien Resident Certificate for over 6 months are eligible and required to join the National Health Insurance (NHI) Program. Inquiries about relevant regulations should be directed to **OIC**. For those who have not yet obtained an ARC or who already hold an ARC but will not have held it for 6 months at the start of the new semester, please carry your own overseas medical and injury insurance to cover a valid period of no less than 6 months starting from the day when you enter Taiwan, after which you can join the National Health Insurance program. The photocopy of the overseas medical and injury insurance certificate should be provided to OIC by **September 19, 2014**.
7. This admission notice or acceptance letter does not guarantee issuance of a visa, which can be approved only by the **Ministry of Foreign Affairs or Taiwan Overseas Missions**. For more information regarding visa application, please visit the website of Bureau of Consular Affairs, Ministry of Foreign Affairs at <http://www.boca.gov.tw/>.
8. Persons in charge of International Student's Affairs (OIC) :  
**Ms. Alison Ho** Tel: +866-2-29393091 ext.62040 E-mail: [alison@nccu.edu.tw](mailto:alison@nccu.edu.tw)  
**Ms. Yu-Fen Su** Tel: +866-2-29393091 ext.62058 E-mail: [su.yufen@gmail.com](mailto:su.yufen@gmail.com)
9. Online International Student Handbook: [http://oic.nccu.edu.tw/data/studenthandbookEnglish\\_2013.pdf](http://oic.nccu.edu.tw/data/studenthandbookEnglish_2013.pdf)  
Calendar of Academic Year 2014-2015: [http://aca.nccu.edu.tw/eng/download/calendar2014\\_eng.pdf](http://aca.nccu.edu.tw/eng/download/calendar2014_eng.pdf)